



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
A G E N D A
July 19, 2011**

Member Bartholomew will
attend via teleconference from:
River Palms Resort
2700 Casino Drive
Laughlin, NV 89029

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

	Page #
A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent's Report	
1.1. Developer Fees Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Claims Against the District	10
1.5. Schedule of Upcoming Events	11
2. State Budget Update	12
C. PUBLIC COMMUNICATION	13
<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	

BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT • Patrick Shaw, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

D. CONSENT ITEMS	14
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	15
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	22
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Expenditure Warrants</u>	24
It is recommended that the Board of Education approve/ratify expenditure warrants, as presented.	
2.3. <u>Approval/Ratification of Purchase Orders</u>	26
It is recommended that the Board of Education approve/ratify purchase orders for the month of June 2011.	
2.4. <u>Approval/Ratification of Revolving Cash Report</u>	35
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.	
2.5. <u>Acceptance of Donations</u>	37
It is recommended that the Board of Education accept donations listed in the item.	
2.6. <u>Approval of Consultants and General Service Providers</u>	38
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	
2.7. <u>Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement</u>	40
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending June 30, 2011 and authorize administration to submit the report to SDCOE.	
2.8. <u>Award of Bid for District Office Lighting Retrofit</u>	41
It is recommended that the Board of Education approve the award of the re-lamping of the District Office to the lowest responsive bidder, American Lighting.	
2.9. <u>Authorization to Sell and/or Dispose of Hill Creek Woodshop Equipment As Surplus</u>	43
It is recommended that the Board of Education authorize the sale and/or disposal of Hill Creek woodshop equipment deemed unusable and/or obsolete property.	
2.10. <u>Approval of Renewal Agreement with Interschola for Surplus Sales</u>	44
It is recommended that the Board of Education renew and approve the agreement for surplus asset management disposition services with InterSchola for 2011-12.	

	Page #
Capital Improvement Program	
3.1. <u>Appointment of Tricia Mattingly Robertson to the Independent Citizens' Oversight Committee</u>	55
It is recommended that the Board of Education appoint Tricia Mattingly Robertson to the membership of the ICOC.	
3.2. <u>Approval of Purchase and Installation of Carpet at Pepper Drive School</u>	56
It is recommended that the Board of Education approve using the CMAS piggyback bid award to purchase the carpet from The Mohawk Group, and to approve contracting with DFS Flooring for labor..	
3.3. <u>Approval/Ratification of Change Orders for Replacement of Water Damaged Electrical Panels for Hill Creek School and Chet F. Harritt School Modernization Projects</u>	60
It is recommended that the Board of Education approve and ratify change orders at Chet F. Harritt School and Hill Creek School.	
3.4. <u>Approval/Ratification of Hazardous Waste Disposal Services with North State Environmental for Proper Removal and Disposal of Chemicals at Hill Creek School</u>	65
It is recommended the Board of Education approve and ratify the costs for proper disposal services of hazmat waste by North State Environmental.	
3.5. <u>Approval of Additional Services with George Mercer Associates for Split Irrigation Meters at Hill Creek School</u>	75
It is recommended that the Board of Education approve the agreement for additional landscape architectural services for Hill Creek School with George Mercer Associates, Inc.	
Educational Services	
4.1. <u>Approval of Annual Evaluation of the Alternative Education School</u>	77
It is recommended that the Board of Education approve the 2010-2011 Annual Evaluation of the Alternative Education School.	
4.2. <u>Adoption of Resolution #1112-01 Designating Personnel and Approval of 2011-12 Child Development Services Contract</u>	90
It is recommended that the Board of Education approve the 2011-2012 contract to operate the State Preschool Program and adopt Resolution #1112-01 designating personnel to sign contract documents for fiscal year 2011-2012.	
Human Resources/Pupil Services	
5.1. <u>Personnel, Regular</u>	97
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
5.2. <u>Approval of Revised Titles and Job Descriptions for "Social Worker" and "Educational Counselor" as Separate Positions</u>	101
It is recommended that the Board of Education approve the revised titles and job descriptions for Social Worker and Educational Counselor as separate positions.	
5.3. <u>Approval of San Diego County Interagency Agreement for Providing Educational Support to Foster Youth</u>	108
It is recommended that the Board of Education approve the San Diego County interagency agreement.	

E.	DISCUSSION AND/OR ACTION ITEMS	Page #
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Student Wellness: Administrative Regulation 5030</u> The Superintendent will present a revised draft Administrative Regulation for Board discussion and direction.	110
1.2.	<u>School Program Services Year End Report</u> The Superintendent will present the School Program Services Year End Report and highlight some of the information. It is recommended that the Board of Education accept the School Program Services Year End Report for 2010-11.	122
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board of Education approve the Monthly Financial Report for May 2011.	123
2.2.	<u>Approval of Third Amendment to Agreement Between the City of Santee and the District for Cooperative Facilities Utilization and Memorandum of Understanding Regarding Previous Improvements to Rio Seco Ball Fields Funded by Little Padres Grant</u> It is recommended that the Board of Education approve the Third Amendment to the Agreement Between the City of Santee and the District for Cooperative Facilities Utilization and Memorandum of Understanding Regarding Previous Improvements to Rio Seco Ball Fields Funded by Little Padres Grant.	126
F.	BOARD POLICIES AND BYLAWS	
1.1.	<u>Second Reading: Revised BP 6163.2 Animals at School</u> It is recommended that the Board of Education approve revised BP 6163.2, Animals at School.	132
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	135
H.	CLOSED SESSION	136
1.	Conference with Labor Negotiator (<i>Govt. Code § 54956.8</i>) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Karl Christensen, Asst. Superintendent</i> <i>Employee Organization: Classified School Employees Association</i>	
I.	RECONVENE TO PUBLIC SESSION	136
J.	ADJOURNMENT	136

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

The next regular meeting of the Board of Education is scheduled for August 2, 2011, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.
Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Ryan
___ Bartholomew
___ El-Hajj
___ Fox
___ Burns

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the July 19, 2011 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
July 19, 2011

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claim Against the District
- 1.5. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2010-11
CUMULATIVE THROUGH JUNE 30, 2011

Residential Rate: \$3.56 per square foot over 500 - effective 4/05/11

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10641 Prospect Avenue (DCXcavation, Inc.)	07/12/10	983	\$285.07	PA
	X	1058-1287 Calle R. Tuttle (McMillin)	07/22/10	15,341	\$53,079.86	PD
	X	8498 Mesa Heights Road (Miller)	07/09/10	1,026	\$3,549.96	CFH
	X	Morning View- Phase I (McMillin) Add'l Sq. Footage	09/02/10	210	\$726.60	PD
X		10351 Lunar Lane (Don Witte)	10/21/10	6,720	\$1,948.80	PA
	X	Morning View- 1220 Calle R. Tuttle (McMillin)	11/10/10	3,200	\$11,072.00	PD
	X	Morning View- Phase II (McMillin)	11/10/10	12,924	\$44,717.04	PD
	X	Morning View- Phase III (McMillin)	11/15/10	15,614	\$54,024.44	PD
	X	9438 Kashube Way	11/19/10	3,367	\$11,649.82	CO
	X	8226 Ramhaven Lane	02/10/11	655	\$2,266.30	CFH
	X	9733 Halberns Blvd.	03/04/11	756	\$2,615.76	SC
	X	Morning View- Phase 4 (Mc Millin)	03/29/11	14,395	\$48,941.70	PD
	X	9718 Eucalyptus Ct.	04/21/11	818	\$2,912.08	HC
	X	9346 Las Lomas Dr.	04/21/11	1,263	\$4,496.28	SC
	X	9435 St. Andrews Dr.	05/24/11	865	\$3,079.40	CO
	X	1809 Las Senderas Morning View- Phase V (McMillin)	05/26/11	2,000	\$7,120.00	PD
	X	Morning View- Phase V (McMillin)	05/26/11	10,488	\$37,337.28	PD
	X	Morning View- Phase V "B" (McMillin)	05/26/11	3,206	\$11,413.36	PD
X		11010 Sunset Trails Road	06/15/11	73,485	\$21,310.65	PD
	X	1731 Las Senderas Drive (McMillin Add Sq. Footage)	06/22/11	210	\$747.60	PD
TOTAL PAGE 1					\$323,294.00	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - July 19, 2011

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park						
Sonshine Haven	Classroom	9/8/11 - 6/14/12	Thursday	2:00 pm - 4:00 pm	50	
California School Fitness/Heartlight	Outside Area	9/26/11 - 6/11/12	Monday	1:50 pm - 2:40 pm	20	
Carlton Hills						
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	
Sonshine Haven	Classroom	9/9/11 - 6/22/12	Friday	2:00 pm - 4:00 pm	50	
California School Fitness/Heartlight	Outside Area	9/27/11 - 6/12/12	Tuesday	1:30 pm - 2:30 pm	20	
Carlton Oaks						
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	
Girl Scout Troop 6048	Multi-Purpose Room	9/22/11 - 6/7/12	Thursday	6:00 pm - 7:00 pm	32	
California School Fitness/Heartlight	Outside Area	9/28/11 - 6/13/12	Wednesday	2:35 pm - 3:35 pm	20	
Momentum Tutoring	Classroom	10/3/11 - 5/24/12	Mon - Thurs	2:30 pm - 4:00 pm	35	
Chet F. Harritt						
Sonshine Haven	Classroom	9/5/11 - 6/18/12	Monday	2:30 pm - 4:30 pm	50	
California School Fitness/Heartlight	Outside Area	9/28/11 - 6/13/12	Wednesday	12:30 pm - 1:20 pm	20	
Hill Creek						
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	
California School Fitness/Heartlight	Outside Area	9/29/11 - 6/14/12	Thursday	1:40 pm - 2:30 pm	25 - 35	
Pepper Drive						
Grossmont Adult Ed. (GUHSD)	Classroom	9/6/11 - 6/26/12	Mon - Fri	8:30 am - 11:30 am	20	
Prospect Avenue						
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	
Grossmont Adult Ed. (GUHSD)	Classroom	9/6/11 - 6/26/12	Mon - Thurs	8:30 am - 11:30 am	20	
California School Fitness/Heartlight	Outside Area	9/28/11 - 6/13/12	Wednesday	1:00 pm - 2:00 pm	20	
California School Fitness/Heartlight	Outside Area	10/5/11	Wednesday	11:30 am - 12:30 pm	20	
Rio Seco						
Santana National Little League	Baseball Fields 1-4	7/1/11 - 1/31/12	Mon - Sun	7:00 am - 10:00 pm	100	
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	
Santee School Site						
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	
Santee Pioneer	All Fields	8/15/11 - 11/24/11	Sun - Sat	3:00 pm - 10:00 pm	60	
Sycamore Canyon						
AYSO	Grass Field	8/1/11 - 11/13/11	Mon - Sat	7:00 am - 8:00 pm	35 - 40	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
ENROLLMENT REPORT
6/22/2011
Month 10 Week 4

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	6/22/2011*	6/24/2010**	# Diff	% Diff	06/22/11	06/24/10	# Diff SDC	% Diff SDC	Prior Week		Total Diff
										Total Reg	Total Reg			SDC	SDC			06/22/11 Total All	06/17/11 Total All	
Cajon Park	100	104	108	110	113	110	111	100	132	988	962	26	2.7%	69	35	34	97.1%	1057	1059	-2
Carlton Hills	49	47	36	37	44	40	61	89	95	498	484	14	2.9%	20	41	-21	-51.2%	518	518	0
Carlton Oaks	86	80	79	66	96	99	100	120	94	820	813	7	0.9%	58	47	11	23.4%	878	878	0
Chet F. Harritt	80	53	85	51	56	56	61	65	70	577	580	-3	-0.5%	9	9	0	0.0%	586	586	0
Hill Creek	90	89	90	88	70	88	85	78	66	744	749	-5	-0.7%	28	20	8	40.0%	772	772	0
Pepper Drive	85	78	73	64	69	75	85	88	82	699	697	2	0.3%	7	10	-3	-30.0%	706	706	0
Prospect	50	62	53	63	49	57	65	61	42	502	490	12	2.4%	0	13	-13	-100.0%	502	501	1
Rio Seco	88	112	105	102	115	95	116	98	92	923	874	49	5.6%	43	23	20	87.0%	966	969	-3
Sycamore Canyon	61	48	50	50	32	46	39	0	0	326	328	-2	-0.6%	0	29	-29	-100.0%	326	328	-2
SUBTOTAL	689	673	679	631	644	666	723	699	673	6077	5977	100	1.7%	234	227	7	3.1%	6311	6,317	-6
Alternative School	4	4	3	3	3	4	7	10	5	43	41	2	4.9%					43	43	0
Success Academy								4	7	11	10	1	10.0%					11	12	-1
NPS										0	0			2	5	-3	-60.0%	2	2	0
EAK 5YO	117									117	137		0.0%					117	118	-1
SUBTOTAL	121	4	3	3	3	4	7	14	12	171	188	-17	-9.0%					173	175	-2
TOTAL	810	677	682	634	647	670	730	713	685	6248	6165	83	1.3%					6484	6492	-8

*Last day of school 10-11 **Last day of school 09-10

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age and begin Kindergarten.

	PK	
Cajon Park	1	1058
Chet F. Harritt	1	587
Sycamore Canyon	45	377
Total PK	47	

Total Enrollment Including PK
6531

EAK 4YO

6

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Riverwalk Drive	June 16, 2011	Property Damage

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
August 2	Board Meeting 7:00 p.m.
August 16	Board Meeting 7:00 p.m.
August 12	Professional Leadership Team (Time and Location To Be Determined)
August 23	School Offices Open to the Public (This may be delayed at schools being modernized this summer.)
August 29	Teachers Return Welcome Back Event at Trolley Center 7:45 a.m.
September 5	Labor Day Holiday All Schools and Departments Closed
September 6	First Day of School

BACKGROUND:

On June 30, 2011, Governor Brown signed SB (Senate Bill) 87, the main budget bill for the 2011-12 fiscal year. Although the budget bill ostensibly maintains the same level of funding for public education as 2010-11, there are numerous revenue shifts and manipulations of Proposition 98 contained in this budget as well as reliance on an additional \$4 billion in State revenue above the \$6.6 billion assumed by the Governor at May Revise. It also contains "triggers" for expenditure reductions to be implemented in January 2012 if revenue projections are not tracking as estimated. This State budget also contains several Legislative directives to County Offices and school districts regarding how to budget at the local level and application of AB 1200 oversight requirements for the Multi-Year projection.

Administration will provide a summary of key points of the final budget and their effects on the Santee School District budget.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
July 19, 2011

BACKGROUND:

Presented for Board approval –

- June 21, 2010, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

**June 21, 2011
MINUTES**

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:00 p.m.
Members present:
 Barbara Ryan, President
 Dianne El-Hajj, Clerk
 Ken Fox, Member
 Dustin Burns, Member
Members Absent:
 Dan Bartholomew, Vice President (Excused)
Administration present:
 Dr. Patrick Shaw, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
 Kristin Baranski, Director, Educational Services
 Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan led the audience in reciting the District Mission and invited Mr. Joe Spencer, Rio Veco parent, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.
Motion: El-Hajj Second: Burns Vote: 4-0

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Governance Calendar for 2011-12

2. Spotlight: Santee Kiwanis-Junior Olympics

Dr. Shaw introduced Paul Stevens, president of the Santee Kiwanis, and recognized him as the chair of this year's Junior Olympics. Mr. Stevens and a Kiwanis committee organized and orchestrated another amazing Junior Olympics event for Santee students.

Kiwanis members always report that the Junior Olympics would not be the successful event that it is without the support of the District's classroom teachers who work with students during PE and recess and attend the Saturday event to support their students. President Ryan thanked the Santee Kiwanis for their outstanding contribution to the students of Santee School District in sponsoring and orchestrating the annual Junior Olympics event and presented Mr. Stevens with a certificate of appreciation.

3. Advisory Council for Instruction and Character Education Committee Reports

Kristin Baranski, Director of Educational Services, reported on the goals and outcomes of the Advisory Council on Instruction (ACI) for 2010-11. The committee goals included reviewing and researching the following:

- Curriculum and Instruction priorities related to budget,
- Programs and opportunities supporting learning,
- Digital curriculum
- Student achievement progress toward established targets,
- 21st Century skills and instructional technology, and
- Transitional kindergarten timelines and the District LEA Plan.

The biggest accomplishment of ACI this year was the finalization of the LEA Plan, which has been a two-year project. The committee also learned about District and State assessment data, the positive trends in student achievement, and the Special Education plan. College readiness and preparing our students for college was a topic of focus this year and the best meeting included staff and counselors from both Santana and West Hills. Mrs. Baranski recommends working on the same goals next year as they are quite expansive.

Mrs. Baranski provided the Character Education Committee's annual report to the Board. She introduced Matt Thompson, vice principal and chair of the Character Education Committee. The committee reviewed and discussed how to monitor best practices and the different character education programs in Santee. District staff shared Caring Schools and Healthy Kids data and participated in discussions about Peace Builders and Character Counts. These two programs together have been an effective match in creating a better culture in Santee School District. A major outcome of the Character Education curriculum has been that students have improved in self-monitoring their behaviors. She plans to continue data sharing and best practices. Mrs. Baranski recommends continuing Peace Builders in grades K-5 and Character Counts in grades 6-8

Member Burns said suspension rates have been decreasing throughout the District over the past three years. He believes Character Counts in junior high grades is making a difference. He thanked Mrs. Baranski for the report and the work of the committee.

President Ryan thanked all of the members of the ACI and Character Education committees, some of which were in the audience, for their service.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. 2011-12 Santee School District Budget

President Ryan opened the public hearing for the proposed 2011-12 Santee School District Budget. No comments were presented. President Ryan closed the public hearing.

2. State Categorical Flexibility for 2011-12

President Ryan opened the public hearing for State Categorical Flexibility for 2011-12. No comments were presented. President Ryan closed the public hearing.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Ryan invited comments from the public on any item listed under Consent.

1.1. Approval of Minutes

2.1. Approval/Ratification of Travel Requests

2.2. Approval/Ratification of Expenditure Warrants

2.3. Approval/Ratification of Purchase Orders

2.4. Approval/Ratification of Revolving Cash Report

2.5. Acceptance of Donations

2.6. Approval of Consultants and General Service Providers

2.7. Approval/Ratification of Annual Agreements for 2011-12

2.8. Acceptance and Filing of the Costs of Issuance Statement for the 2011 Series E, General Obligation Bond of the Santee School District

2.9. Approval of Agreements for Student Transportation Services

3.1. Approval of Ninyo & Moore for Inspection and Testing Services at Hill Creek School

3.2. Authorization to Purchase Relocatable Buildings Utilizing the Silver Creek Modular Building Piggyback Bid and Install as Part of the 10 Classroom Addition Project

3.3. Approval to Purchase Remaining Library Stack Shelving Systems (Hill Creek, PRIDE Academy, Chet F. Harritt)

3.4. Approval of Exterior Painting Award at Pepper Drive School

- 3.5. **Approval of New Classroom Furniture at Pepper Drive School**
- 3.6. **Approval / Ratification of Materials Testing Extra Services on the Shade Structure Project at Carlton Oaks School**
- 4.1. *Pulled for Separate Consideration.*
- 4.2. **Approval of the 2011-12 Consolidated Application, Part I**
- 4.3. **Approval of Progressus Therapy, LLC Agreement for Occupational Therapy (OT) Services**
- 4.4. **Approval of Excel Therapy Agreement for Language Speech Therapy Services**
- 4.5. **Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services**
- 5.1. **Personnel, Regular**
- 5.2. **Approval to Increase Work Hours for Identified Classified Non-Management Position**
- 5.3. **Approval to Amend Resolution #1011-21 Layoff of Classified Non-Management Position to Reduce Work Hours of Classified Non-Management Position**

It was moved and seconded to approve Consent Items, with the exception of Item E. 4.1, which was pulled for separate consideration.

Motion: Burns Second: Fox Vote: 4-0

- 4.1. **Approval of Outdoor Education Program Agreements with SDCOE** (*Pulled by Member Burns for separate consideration.*)

Member Burns said he would abstain from voting on this item because the contract is with his employer. Member El-Hajj moved to approve Item E.4.1.

Motion: El-Hajj Second: Fox Vote: 3-0 (Burns, abstain)

F. **DISCUSSION AND/OR ACTION ITEMS**

President Ryan invited comments from the public on any item listed under Discussion and/or Action.

1.1. **Adoption of 2011-12 Santee School District Budget**

Dr. Shaw and Karl Christensen reported on the current status of the State budget. The Democrats sent a proposed budget to the Governor on June 15th, however, the Governor vetoed the budget saying there were some questionable maneuvers, constant borrowing, and unrealistic savings. The District received word that the State Controller will retain the pay of the legislators because they did not present a balanced budget. The budget is still uncertain and therefore the Board will be adopting a budget based on the May revise. Mr. Christensen presented a "user friendly budget document" with the budget based on flat funding, the same funding as 2010-11. He noted a change in fund balance for the general fund of (\$1.3 M), because ongoing expenditures are greater than the funds that we receive, creating a "structural" deficit. He shared there are new categorizations of fund balances. The County is recommending a reserved of \$330 per ADA to show the effects if there are mid-year cuts. There is a general fund contribution of \$32,800 in the child development fund to cover expenditures with a possible 15% decrease in State Preschool funding. The Cafeteria is still operating with a surplus. Fund 63 is Project SAFE and YALE where there is a structural deficit. This was found during a thorough review of Project SAFE expenses and they are spending more money that they take in, spending down their reserves.

President Ryan said it has been the direction of the Board for Project SAFE to not operate with a deficit and the program should not cost the general fund. Mr. Christensen said they do have a \$323,000 reserve. Mrs. Brasher is currently looking to decrease expenditures and increase revenue through a fee increase for the regular school year, the first in seven years. Member Burns would like to have an agenda item in the near future with a report of how Project SAFE will be addressing their structural budget deficit.

Member El-Hajj asked how much of the structural deficit is due to the YALE program. Mr. Christensen said YALE Preschool has a balanced budget and is not contributing to the deficit.

Member El-Hajj suggested that Incremental increases may help their clients better than large increases when the need arises. Although it is good for Project SAFE to have a cushion for unexpected expenses, it is not their responsibility to hold a large balance for the District.

Mr. Christensen will meet with Pam Brasher to bring a plan to the Board. The plan was to increase fees in January but it may need to take place sooner.

The general fund contributes to some restricted programs, the biggest being special education. Due to federal one-time dollars, it was reduced significantly in 2009-10 and 2010-11 through Federal ARRA funds and an infusion of IDEA special disabilities adjustment funds.

Mr. Christensen shared the multi-year projections, both with and without the \$330 ADA. As new revenue comes in there will be competing forces for those funds: restoration of programs, salary increases, and decreasing/eliminating the structural deficit. A COLA of 2.5% would cover the cost of step and column increases.

Mr. Christensen shared a cash flow chart showing \$3.5 M in interfund borrowing only to cover expenses. If additional cuts or deferral come, things would change. If the State budget changes, a revised budget will come to the Board for approval within 45 days.

Member Burns moved to adopt the budget for the 2011-12 fiscal year as presented.

Motion: Burns Second: Fox Vote: 4-0

2.1. Approval to Incorporate Woodshop at Hill Creek School in 10-Classroom Addition

Mr. Christensen reported that on April 5th Administration came to Board with information about costs and options for a woodshop classroom at Hill Creek School following modernization and construction of a 10-classroom building. At that time the estimate was \$250,000 to include a classroom for woodshop in the new 10-classroom building. It was discovered that DSA plans included the woodshop and Barnhart provided the woodshop as a deductive project at a cost of \$88,915. The GMP including the woodshop is considerably less than the estimate. Mr. Christensen presented a question and answer sheet based on questions the Board asked at the April 5th meeting. Because the entire project including the woodshop and moving the portables came in less than the estimate and the classroom itself is quite a bit less than estimated, Administration recommends moving forward to include the woodshop in the 10-classroom building at Hill Creek.

Member Burns asked if the patio faces the houses or the school. Christina Becker said the patio faces to the east, toward the school. Member Burns supports the woodshop to be included in the 10-classroom building because in the long term the classroom could continue to be used for an industrial arts classroom. He is concerned about spending \$10,000-\$15,000 for a temporary woodshop during construction. Mr. Christensen said he believes he can provide a temporary classroom at a cost of \$2,000-\$5,000 by using in house personnel. Member Burns is more comfortable with that.

Member El-Hajj said many community members support the continuation of the woodshop program and having it be part of the new building.

Member Fox shared he went to fair and saw the entries of Hill Creek's student projects. Only one other middle school had projects entered in the fair. The projects were very impressive.

President Ryan supports the recommendation and would like to look at offering this to students at other schools in the District, maybe as a magnet for students who may be looking at a future in engineering.

Member Burns moved to include construction of the modified classroom for conducting woodshop and adjoining patio in the Hill Creek 10-classroom addition project (Option A).

Motion: Burns Second: Fox Vote: 4-0

2.2. Approval of Amendment No. 15 (Phase IV – Hill Creek School 10 Classroom Addition) to Construction Services Agreement for Lease-Leaseback, Site Lease, and Sublease Agreement

Karl Christensen presented the amendment to the Lease-Lease Back Agreement with Barnhart Balfour Beatty. Based on the action of the Board to select Option A in the previous item, the amendment should be approved for the construction of a 10-classroom building at Hill Creek School with Option A, which includes the modified classroom for conducting woodshop and an adjoining patio in the Hill Creek 10-classroom addition project, with the GMP of \$6,276,140. Member Burns moved to approve Amendment No. 15 to the Lease-Leaseback Construction Agreement for a Guaranteed Maximum Price of \$6,276,140

for the Hill Creek School 10-classroom addition project, with Option A, to include the modified classroom for woodshop.

Motion: Burns Second: Fox Vote: 4-0

3.1. Spanish I Program for the 2011-2012 School Year

Kristin Baranski shared that for the past four years Santee School District has offered a period 0 Spanish class for 8th grade students. The first three years of the program were paid with general fund dollars. Last year, ASES provided the class at PRIDE Academy. That funding is no longer a viable option because not enough qualified ASES students take the class. Administration has researched and has not been able to find appropriate non-general fund fiscal resources to provide the class for the 2011-12 school year.

Member Burns clarified if Administration was requesting Board approval to eliminate the Spanish class and for re-designating ASES funds. Mrs. Baranski said Administration is seeking direction from the Board regarding the Spanish class for next year and recommends the ASES funds be re-designated to fill the need for continued communication for students by using a certificated employee on campus to provide tutoring services to children afterschool for Project SAFE and ASES students. Member Burns said he has heard from teachers at Santana how profitable the Spanish class has been and knows how great the program is.

Member El-Hajj does not believe this is a lot of money and the Spanish program is very important. She would like to see the program continue. President Ryan believes the Spanish class is a legitimate general fund expenditure.

Mrs. Baranski said categorical funds that would normally be looked at are not available to be used. Mr. Christensen said what makes it difficult is that a lot of the categorical funds have been used through flexibility under the general fund. He is not sure he could find another funding source that would not impact the general fund. Member Burns asked about using the dollars that were brought in from the Saturday Program this year and he would not support using ASES dollars. Mr. Christensen said the projected deficit includes the revenue from the Saturday Program.

Member El-Hajj said that every year her experience has been there is more money remaining than anticipated. She said to have 25 kids who are willing to go to class at 7:00 a.m. with parent transportation is amazing and she would like to see the District continue to provide the class.

Member El-Hajj moved to re-designate the ASES funding for tutorial needs for students at PRIDE Academy and by this motion, not specifically eliminate the Spanish Class.

Motion: El-Hajj Second: Fox Vote: 3-1 (Burns, no)

President Ryan suggested inquiring with services clubs to help raise some of the funds to continue the Spanish class. Member Burns would like to be able to offer the opportunity to teach Spanish to our teachers instead of a teacher from another district. Mrs. Baranski said having the curriculum is important and a stipend would still need to be paid so it would not be a cost savings. The only credentialed teacher employed by the District is not interested in teaching a class before or after school.

Member Burns suggested a budget workshop to review expenditures to see if \$20,000 can be found to fund the Spanish program. Things are different now and he would not support funding the class with general fund dollars based on anticipating having extra dollars at the end of the year. He would like to see a funding plan first.

Member El-Hajj moved to maintain the Spanish 1 class in Santee School District, continuing to pursue alternate funding sources, but if needed place the burden on the general fund.

Motion: El-Hajj Second: Fox Vote: 3-1 (Burns, no)

G. BOARD POLICIES AND BYLAYS

1.1. First Reading: Revised BP 6163.2 Animals at School

Revised Board Policy 6163.2, Animals at School, was presented to the Board of Education for a first reading. No action was taken. The revised Board Policy will return for Board approval.

Member El-Hajj asked if the main part of the Board Policy was recreated in the Administrative Regulation (AR). She said the section about parents being notified because of allergies needs to be in the AR.

2.1. Second Reading: Revised BP 4020, Drug and Alcohol-Free Work Place

2.2. Second Reading: New BP 3101, Fund Balance Policy

Member Burns moved to approve the proposed revisions to Board Policy 4020, "Drug and Alcohol-Free Workplace" and adopt new Board Policy 3101, "Fund Balance Policy".

Motion: Burns Second: El-Hajj Vote: 4-0

H. BOARD COMMUNICATION

Member Burns attended Pepper Drive's promotion. It was a great event and is the best part of being a Board Member. He also chaperoned the 8th grade Disneyland trip for Cajon Park. The District is losing a remarkable woman and principal in our district with the retirement of Marcia Ginn. She will be greatly missed.

Member El-Hajj went to Carlton Oaks' promotion. The students organized the program and it was a wonderful ceremony. She hopes to put some of their ideas in place at her school next year. She also attended the Alternative School promotion and they were very excited.

President Ryan attended Chet F. Harritt's promotion and was impressed with the speakers and the students with high academic achievement. They have many students who attended Chet. F. Harrit from Kindergarten through 8th grade. One graduating student had not missed a single day of school during his K-8 career at Chet F. Harritt.

President Ryan asked that since Executive Council members are attending promotions, the schools be provided their assignments to know who is coming and to make sure they are introduced. Linda will include this information on the Promotion List in future years.

Member Burns asked for clarification on some new discipline issues and he would like the Board to be notified by email whenever a serious infraction is committed. Mrs. Malin will notify the Board in the future.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

- 1. Conference With Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Classified School Employees Association
- 2. Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 9:25 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:30 p.m. President Ryan reported that in closed session, the Board took action to extend the Superintendent's contract for an additional year and include additional vacation days.

K. ADJOURNMENT

The June 21, 2011 regular meeting adjourned at 10:31 p.m.

Dianne El-Hajj, Clerk

Dr. Patrick Shaw, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$1,190, plus substitute employee costs of \$1,890 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Board Travel Report - July 19, 2011

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Thursday 07/14/11	Dr. Patrick Snaw Kari Christensen Faith Mitchell	Superintendent Business Business	School Services of California Budget Review Workshop	San Diego	\$0 \$0 \$0	\$175 \$175 \$175	Superintendent's Office Business Services Business Services	This workshop will review the recently adopted State Budget and its impact to educational funding.
Mon-Tues. 10/24/11 - 10/25/11	Karin McCurdy Michele Ross Anne Coman Kim Spurlock Terry Heck	Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills	DIBELS Next Essentials Workshop	San Diego	\$210 \$210 \$210 \$0 \$0	\$50 \$50 \$50 \$50 \$50	Title I Title I Title I Title I Title I	This 2-day workshop is designed to provide an in-depth understanding of the conceptual and empirical foundations of DIBELS Next Assessments, as well as training in administration and scoring of the measures.
Tues-Wed. 01/31/12 - 02/01/12	Teresa Elliott Katie Hammon Julie Spradlin Candy Stotz Michelle Tomaszuk Robynn Bennett	Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills Carlton Hills	DIBELS Next Essentials Workshop	San Diego	\$210 \$210 \$210 \$210 \$210 \$210	\$50 \$50 \$50 \$50 \$50 \$50	Title I Title I Title I Title I Title I Title I	This 2-day workshop is designed to provide an in-depth understanding of the conceptual and empirical foundations of DIBELS Next Assessments, as well as training in administration and scoring of the measures.
Friday 07/29/11	Meredith Riffer	Collaborative	California Drug Free Community (DFC) Collaboration Meeting	Santa Ana	\$0	\$0	Collaborative	This is a Statewide meeting of anti-drug coalitions. *There is no cost to the District.
Wednesday 08/24/11	Christina Becker	Facilities/Mod	State Allocation Board Meeting	Sacramento	\$0	\$115	Facilities Modernization	Ms. Becker will represent the District in its quest for modernization joint use State grant funding.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 July 19, 2011

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of June 2011:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-920110 to 12-933934	\$540,430.51
09 00	N/A	\$0.00
12 06	N/A	\$0.00
13 00	12-920190 to 12-933940	\$131,580.90
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	12-920191 to 12-933952	\$2,875,487.80
25 18	12-925289 to 12-931095	\$4,501.15
25 38	N/A	\$0.00
35-00	N/A	\$0.00
40-00	12-927628	\$1,191.79
63 00	12-921763 to 12-933953	\$11,065.08
		\$3,564,257.23

Student Body Warrants issued for the period of June 2011: **\$4,791.04**

Payroll Warrant numbers beginning #10-006539 through #10-006612 and #10-682882 through #10-683694:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,805,837.57
06 00	\$847,739.66
12 06	\$25,414.77
13 00	\$85,021.74
25-18	\$360.89
63 00	\$186,351.93
\$3,950,726.56	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of June as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$7,519,774.83 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:

Second:

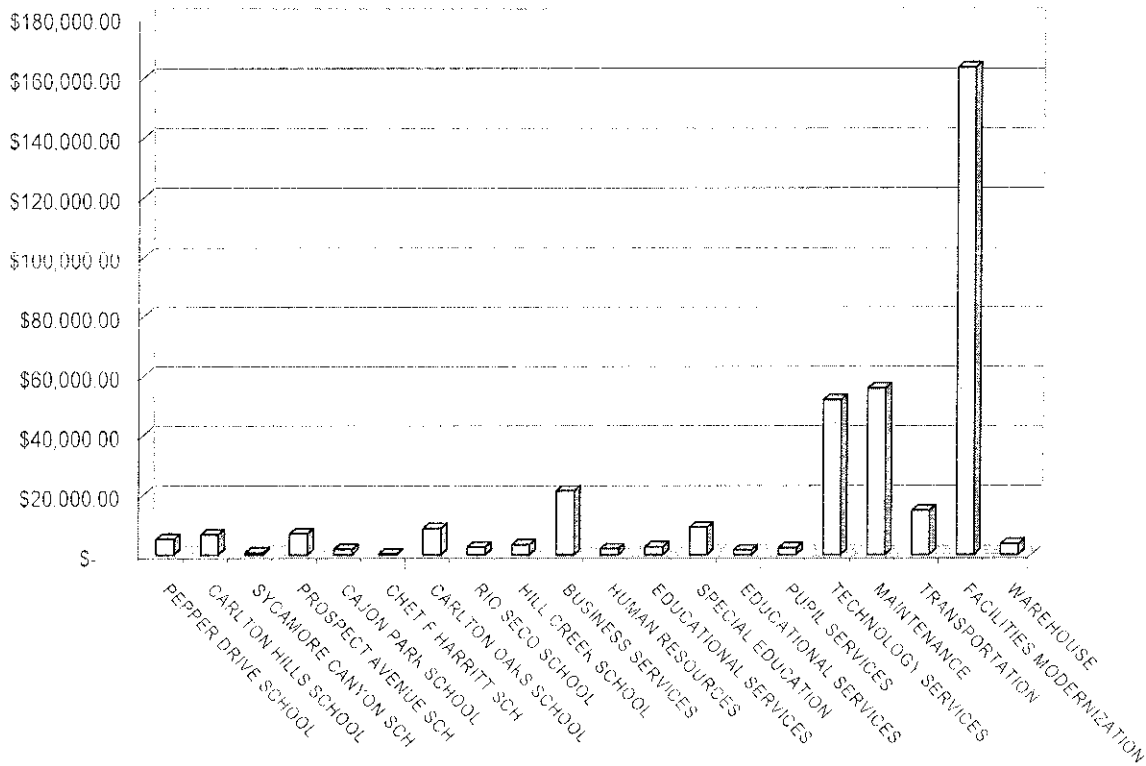
Vote:

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 JUNE 2011**



The Facilities Modernization purchase orders include payments for professional contractor/vendor services for the District's Capital Improvement Program projects at Chet F. Harritt School, Hill Creek School, and PRIDE Academy.

RECOMMENDATION:

Administration recommends approval of purchase orders #101389 through #101544 issued June 1, 2011 through June 30, 2011.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$364,964.55 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.2.3

LOCATION LIST 2011-12

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF JUNE 2011

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
100052	6/21/2010	03-00	CANON BUSINESS SOLUTIONS COPIER SERVICES	064	COPIER MAINT. AGREEMENT 10/11 INCREASE ANNUAL P.O.	\$1,000.00 \$200.00
					NEW TOTAL	\$1,200.00

PURCHASE ORDER LISTING - JUNE 2011
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
101400	6/2/2011	3	A SALUTE TO TEACHERS	ADMISSIONS	\$ 40.00	002	PEPPER DRIVE SCHOOL
101424	6/3/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 23.56	002	PEPPER DRIVE SCHOOL
101442	6/6/2011	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 400.00	002	PEPPER DRIVE SCHOOL
101465	6/10/2011	6	DEVELOPMENTAL STUDIES CENTER	EDUCATIONAL SUPPLIES	\$ 3,379.43	002	PEPPER DRIVE SCHOOL
101480	6/15/2011	6	SACRAMENTO COUNTY OFFICE OF	CLASSROOM MATERIALS	\$ 982.91	002	PEPPER DRIVE SCHOOL
101503	6/21/2011	3	PEPPER DRIVE PTO	FIELD TRIP ADMISSIONS	\$ 367.80	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 5,193.70		PEPPER DRIVE SCHOOL
101425	6/3/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 73.75	003	CARLTON HILLS SCHOOL
101472	6/14/2011	6	CROSS COUNTRY EDUCATION INC	REGISTRATION FEES	\$ 537.00	003	CARLTON HILLS SCHOOL
101479	6/15/2011	3	SCHOOL TOURS OF AMERICA	8TH GRADE DC TRIP	\$ 442.09	003	CARLTON HILLS SCHOOL
101485	6/15/2011	6	YELLOW BOOK ROAD	CLASSROOM MATERIALS	\$ 300.00	003	CARLTON HILLS SCHOOL
101486	6/15/2011	3	GATEWAY FUND RAISING SERVICE	FUND RAISER	\$ 1,770.00	003	CARLTON HILLS SCHOOL
101495	6/16/2011	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR FUNDRAISER	\$ 1,541.08	003	CARLTON HILLS SCHOOL
101514	6/22/2011	3	CARLTON OAKS COUNTRY CLUB	8TH GRADE PROMOTION LUNCHEON	\$ 1,680.00	003	CARLTON HILLS SCHOOL
101536	6/27/2011	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 412.00	003	CARLTON HILLS SCHOOL
				TOTAL	\$ 6,755.92		CARLTON HILLS SCHOOL
101473	6/14/2011	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 637.00	004	SYCAMORE CANYON SCH
				TOTAL	\$ 637.00		SYCAMORE CANYON SCH
101427	6/3/2011	3	SEA WORLD OF CALIFORNIA	ADMISSIONS	\$ 368.00	005	PROSPECT AVENUE SCH
101439	6/6/2011	3	ISTE	REGISTRATION FEES	\$ 235.00	005	PROSPECT AVENUE SCH
101454	6/8/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 63.29	005	PROSPECT AVENUE SCH
101455	6/8/2011	3	JOSTENS	YEARBOOKS - PA	\$ 5,443.62	005	PROSPECT AVENUE SCH
101456	6/9/2011	6	TROXELL COMMUNICATIONS INC	ELECTRONIC EQUIP. PTS / RPRS	\$ 310.71	005	PROSPECT AVENUE SCH
101467	6/10/2011	6	TROXELL COMMUNICATIONS INC	ELECTRONIC REPAIRS/PTS - PA	\$ 310.71	005	PROSPECT AVENUE SCH
101482	6/15/2011	6	TROXELL COMMUNICATIONS INC	ELECTRONIC EQUIP. PTS/SUPPLIES	\$ 310.71	005	PROSPECT AVENUE SCH
				TOTAL	\$ 7,042.04		PROSPECT AVENUE SCH
101475	6/14/2011	3	PC MALLGOV	SOFTWARE LICENSES	\$ 41.59	006	CAJON PARK SCHOOL
101478	6/14/2011	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 169.43	006	CAJON PARK SCHOOL
101483	6/15/2011	3	MAINTEX INC	SUMMER CLEANING CUST. NEEDS	\$ 951.16	006	CAJON PARK SCHOOL
101496	6/17/2011	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 628.00	006	CAJON PARK SCHOOL
				TOTAL	\$ 1,790.18		CAJON PARK SCHOOL
101537	6/27/2011	3	EAST COUNTY FAMILY YMCA	ADMISSIONS	\$ 204.00	007	CHET F HARRITT SCH
				TOTAL	\$ 204.00		CHET F HARRITT SCH
101426	6/3/2011	3	YELLOW BOOK ROAD	LIBRARY BOOKS	\$ 324.55	008	CARLTON OAKS SCHOOL
101464	6/10/2011	3	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 733.63	008	CARLTON OAKS SCHOOL
101484	6/15/2011	3	MAINTEX INC	SUMMER CLEANING CUST. NEEDS	\$ 140.82	008	CARLTON OAKS SCHOOL
101505	6/21/2011	3	SAN DIEGO HARBOR EXCURSION	ADMISSIONS	\$ 105.00	008	CARLTON OAKS SCHOOL
101513	6/22/2011	3	KNOTT'S SOAK CITY USA	7TH GRADE ADMISSIONS	\$ 1,879.06	008	CARLTON OAKS SCHOOL
101535	6/27/2011	3	JOSTENS	2010-11 YEARBOOKS	\$ 5,596.78	008	CARLTON OAKS SCHOOL

101474	6/14/2011	3	NATIONAL GEOGRAPHIC SCHOOL	CLASSROOM MATERIALS	TOTAL \$	8,779.84	CARLTON OAKS SCHOOL
101527	6/23/2011	3	MAINTEX INC	SUMMER CLEAN'G CUST. SUPL'S	\$	113.24	009 RIO SECO SCHOOL
101538	6/27/2011	3	CARLTON OAKS COUNTRY CLUB	8TH GRADE PROMOTION DINNER	\$	704.90	009 RIO SECO SCHOOL
					\$	1,701.00	009 RIO SECO SCHOOL
					TOTAL \$	2,519.14	RIO SECO SCHOOL
101423	6/3/2011	3	SKEDADDLE FUNDRAISERS	FUNDRAISER - HC	\$	662.00	010 HILL CREEK SCHOOL
101487	6/15/2011	3	PC MALLGOV	SOFTWARE LICENSES	\$	83.18	010 HILL CREEK SCHOOL
101499	6/20/2011	3	DELL MARKETING L.P.	DESKTOP & LAPTOP COMPUTERS	\$	1,682.26	010 HILL CREEK SCHOOL
101526	6/23/2011	3	COIT CLEANING & RESTORATION	DRAPERY CLEANING	\$	920.00	010 HILL CREEK SCHOOL
					TOTAL \$	3,347.44	HILL CREEK SCHOOL
101489	6/16/2011	3	6 OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$	2,743.27	064 BUSINESS SERVICES
101490	6/16/2011	3	6 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	\$	4,321.62	064 BUSINESS SERVICES
101491	6/16/2011	63	OFFICE DEPOT INC	OFFICE SUPPLIES - PROJ. SAFE	\$	75.35	064 BUSINESS SERVICES
101529	6/24/2011	3	CALSTRS - CENTRAL SERVICES	RETIREMENT INCENTIVE PAYMENT	\$	6,971.03	064 BUSINESS SERVICES
101530	6/24/2011	25	18 WELLS FARGO BANK	2010 SOLAR ENERGY CREBS	\$	2,300.00	064 BUSINESS SERVICES
101531	6/24/2011	3	KERN COUNTY	FCMAT - TECH STUDY	\$	4,350.00	064 BUSINESS SERVICES
101532	6/24/2011	3	MARKS GOLIA & FINCH, LLP	LEGAL FEES - SWAP MATTER	\$	365.07	064 BUSINESS SERVICES
101533	6/24/2011	3	FEDERAL EXPRESS CORPORATION	PRIORITY MAIL DELIVERY	\$	155.01	064 BUSINESS SERVICES
101534	6/24/2011	3	SAN DIEGO NEIGHBORHOOD	LEGAL AD-PUBLIC HEARING	\$	84.00	064 BUSINESS SERVICES
101539	6/28/2011	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	38.69	064 BUSINESS SERVICES
					TOTAL \$	21,404.04	BUSINESS SERVICES
101430	6/3/2011	3	AWARDS BY NAVAJO	EMPLOYEE AWARDS	\$	1,165.60	065 HUMAN RESOURCES
101493	6/16/2011	3	ASYST COMMUNICATIONS	HEARING ASSITANCE DEVICE	\$	309.94	065 HUMAN RESOURCES
101524	6/23/2011	3	SCSEBA	COBRA PAYMENT	\$	500.59	065 HUMAN RESOURCES
101525	6/23/2011	3	SAN DIEGO COUNTY SCHOOLS	COBRA DENTAL PAYMENT	\$	46.73	065 HUMAN RESOURCES
					TOTAL \$	2,022.86	HUMAN RESOURCES
101440	6/6/2011	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	30.00	066 EDUCATIONAL SERVICES
101512	6/22/2011	3	KNOTT'S SOAK CITY USA	SAFETY PATROL ADMISSIONS	\$	2,518.74	066 EDUCATIONAL SERVICES
					TOTAL \$	2,548.74	EDUCATIONAL SERVICES
101429	6/3/2011	6	PC MALLGOV	SOFTWARE LICENSES	\$	83.18	067 SPECIAL EDUCATION
101434	6/3/2011	6	EPSTEIN, LAURIN	CONSULTING SERVICES	\$	190.00	067 SPECIAL EDUCATION
101470	6/13/2011	6	UNITED CEREBRAL PALSY ASSOC.	IEP CONSULTATION SERVICES	\$	60.00	067 SPECIAL EDUCATION
101471	6/13/2011	6	AELTINE SCHOOL	NPS FEES	\$	3,611.58	067 SPECIAL EDUCATION
101488	6/15/2011	6	DEAF COMMUNITY SERVICES OF	INTERPRETING SERVICES	\$	300.00	067 SPECIAL EDUCATION
101507	6/21/2011	6	INSTITUTE FOR EFFECTIVE	NPS FEES	\$	4,910.85	067 SPECIAL EDUCATION
					TOTAL \$	9,155.61	SPECIAL EDUCATION
101481	6/15/2011	6	EDUCATIONAL DATA SYSTEMS INC	CELDT	\$	45.00	068 EDUCATIONAL PROJECTS
101433	6/3/2011	6	RITCHIE, ATSUKO	CONSULTING SERVICES	\$	60.00	069 EDUCATIONAL SERVICES
101510	6/21/2011	6	SAWAYA, NADA	CONSULTING SERVICES	\$	390.00	069 EDUCATIONAL SERVICES
101540	6/28/2011	6	CALIFORNIA HEALTHY KIDS SURVEY	SCANTRON FORMS	\$	1,050.00	069 EDUCATIONAL SERVICES
					TOTAL \$	1,545.00	EDUCATIONAL SERVICES
101428	6/3/2011	3	PARADIGM HEALTHCARE SVCS, LLC	MAA SERVICES	\$	1,462.50	070 PUPIL SERVICES
101509	6/21/2011	6	SAN DIEGO YOUTH & COMMUNITY	TRAINING SERVICES	\$	630.00	070 PUPIL SERVICES

101542	6/29/2011	3	AUDIOMETRICS	MAINTENANCE/REPAIRS ON EQUIP	\$ 135.00	070	PUPIL SERVICES
				TOTAL	\$ 2,227.50		PUPIL SERVICES
101431	6/3/2011	3	DATEL SYSTEMS	DW 3-YR LICENSES	\$ 13,140.00	073	TECHNOLOGY SERVICES
101432	6/3/2011	6	DATEL SYSTEMS	3-YR SUBSCRIPT'N BACKUP SERVER	\$ 14,959.13	073	TECHNOLOGY SERVICES
101441	6/6/2011	3	DELL MARKETING L.P.	HARDDRIVE UPGRADE	\$ 13,049.35	073	TECHNOLOGY SERVICES
101451	6/7/2011	3	PEARSON, INC.	REGISTRATION FEES	\$ 4,000.00	073	TECHNOLOGY SERVICES
101452	6/7/2011	6	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 1,497.87	073	TECHNOLOGY SERVICES
101492	6/16/2011	3	STANDARD TEL	PROFESSIONAL SERVICES	\$ 585.00	073	TECHNOLOGY SERVICES
101497	6/17/2011	3	CDI COMPUTER DEALERS INC.	DELL COMPUTER	\$ 2,118.63	073	TECHNOLOGY SERVICES
101498	6/17/2011	3	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 29.49	073	TECHNOLOGY SERVICES
101500	6/20/2011	63	PC MALLGOV	SOFTWARE LICENSES	\$ 215.08	073	TECHNOLOGY SERVICES
101508	6/21/2011	63	DELL MARKETING L.P.	DESKTOP & LAPTOP COMPUTERS	\$ 2,428.72	073	TECHNOLOGY SERVICES
				TOTAL	\$ 52,023.27		TECHNOLOGY SERVICES
101389	6/2/2011	6	CITY ELECTRIC SUPPLY COMPANY	ELECTRICAL SUPPLIES - PD	\$ 2,748.12	075	MAINTENANCE
101390	6/2/2011	6	AIRE FILTER PRODUCTS CA	HVAC SUPPLIES - PD	\$ 244.15	075	MAINTENANCE
101391	6/2/2011	6	AIRE FILTER PRODUCTS CA	HVAC SUPPLIES - PD	\$ 408.66	075	MAINTENANCE
101392	6/2/2011	3	GOPHER B GONE	GOPHER CONTROL - PD	\$ 1,200.00	075	MAINTENANCE
101393	6/2/2011	6	PACWEST AIR FILTER LLC	HVAC SUPPLIES - DO/M&O/SC/CO	\$ 2,539.40	075	MAINTENANCE
101394	6/2/2011	6	R&R CONTROLS, INC.	HVAC SERVICE CALL - PD	\$ 136.00	075	MAINTENANCE
101395	6/2/2011	3	SUPERIOR READY MIX CONCRETE	CONCRETE - CO	\$ 505.26	075	MAINTENANCE
101396	6/2/2011	13	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SAMPLING - CNS	\$ 295.00	075	MAINTENANCE
101397	6/2/2011	3	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES - CP	\$ 2,734.31	075	MAINTENANCE
101398	6/2/2011	6	SOUTHWEST BOULDER & STONE	DG FOR PATIO AT CH	\$ 5,853.90	075	MAINTENANCE
101399	6/2/2011	6	STANDARD ELECTRONICS	ELECTRICAL SVC CALL - SC	\$ 182.88	075	MAINTENANCE
101405	6/2/2011	21 39	WESTERN ENVIRONMENTAL & SAFETY	SPECS FOR PD PAINTING	\$ 675.00	075	MAINTENANCE
101435	6/3/2011	21 39	DFS FLOORING	CARPET RMS 1, 17, & 18 - PD	\$ 12,011.00	075	MAINTENANCE
101438	6/6/2011	13	W W GRAINGER INC	MAINT. PARTS FOR PALLET JACK	\$ 156.66	075	MAINTENANCE
101450	6/7/2011	6	SUPERIOR READY MIX CONCRETE	PAVING RPRS - YALE (SC) PLYGND	\$ 3,140.08	075	MAINTENANCE
101457	6/9/2011	6	BARKSHIRE LASER LEVELING INC	SPORTSFIELD LEVELING-FEMA PD	\$ 10,500.00	075	MAINTENANCE
101476	6/14/2011	6	MISSION VALLEY LANDSCAPE CO	FEMA REPAIRS - UPPER FIELD PD	\$ 5,906.00	075	MAINTENANCE
101504	6/21/2011	6	MISSION VALLEY LANDSCAPE CO	FEMA DG FLOOD REPLACEMENT - CH	\$ 5,607.00	075	MAINTENANCE
101506	6/21/2011	6	THYSSENKRUPP ELEVATOR CORP.	WHEELCHAIR LIFT REPAIRS - CP	\$ 90.00	075	MAINTENANCE
101541	6/29/2011	3	GOPHER B GONE	GOPHER REMOVAL SERVICES - PD	\$ 100.00	075	MAINTENANCE
101543	6/29/2011	21 39	PORTABLE STORAGE CORP	STORAGE CONTAINERS FOR MODS	\$ 846.20	075	MAINTENANCE
				TOTAL	\$ 55,879.62		MAINTENANCE
101406	6/2/2011	6	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$ 259.91	076	TRANSPORTATION
101407	6/2/2011	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$ 230.87	076	TRANSPORTATION
101408	6/2/2011	6	ROMAN'S TRUCK	BUS REPAIRS & MAINTENANCE	\$ 5,118.94	076	TRANSPORTATION
101409	6/2/2011	6	KIMBALL MIDWEST	SHOP SUPPLIES	\$ 71.95	076	TRANSPORTATION
101410	6/2/2011	6	EXPRESS PERFORMANCE CENTER	BUS REPAIRS & MAINTENANCE	\$ 806.55	076	TRANSPORTATION
101411	6/2/2011	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$ 202.10	076	TRANSPORTATION
101412	6/2/2011	6	SAN DIEGO FRICTION PRODUCTS	BUS REPAIRS & MAINTENANCE	\$ 362.86	076	TRANSPORTATION
101413	6/2/2011	6	COUNTY OF SAN DIEGO	HAZARDOUS WASTE/INVENTORY FEES	\$ 1,562.00	076	TRANSPORTATION

101414	6/2/2011	6	CUMMINS CAL PACIFIC LLC	BUS REPAIRS & MAINTENANCE	\$	299.00	076	TRANSPORTATION
101415	6/2/2011	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	163.65	076	TRANSPORTATION
101416	6/2/2011	6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$	115.06	076	TRANSPORTATION
101417	6/2/2011	6	NORTHERN TOOL & EQUIPMENT	SHOP SUPPLIES	\$	226.16	076	TRANSPORTATION
101418	6/2/2011	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$	24.70	076	TRANSPORTATION
101419	6/2/2011	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	33.01	076	TRANSPORTATION
101420	6/2/2011	6	UNITY SCHOOL BUS PARTS	VEHICLE REPAIRS & MAINTENANCE	\$	104.01	076	TRANSPORTATION
101421	6/2/2011	6	PARKHOUSE TIRE INC	BUS REPAIRS & MAINTENANCE	\$	645.01	076	TRANSPORTATION
101422	6/2/2011	6	FRAME & AXLE SERVICE OF	BUS REPAIRS & MAINTENANCE	\$	2,307.88	076	TRANSPORTATION
101515	6/22/2011	6	ROADONE	BUS REPAIRS & MAINTENANCE	\$	374.00	076	TRANSPORTATION
101516	6/22/2011	6	RELIABLE TIRE INC	USED TIRES RECYCLING FEES	\$	72.00	076	TRANSPORTATION
101517	6/22/2011	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	110.24	076	TRANSPORTATION
101518	6/22/2011	6	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$	350.31	076	TRANSPORTATION
101519	6/22/2011	6	PARKHOUSE TIRE INC	BUS REPAIRS & MAINTENANCE	\$	1,181.19	076	TRANSPORTATION
101520	6/22/2011	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$	68.34	076	TRANSPORTATION
101521	6/22/2011	6	ASBURY ENVIRONMENTAL SERVICES	HAZARDOUS WASTE REMOVAL	\$	49.91	076	TRANSPORTATION
101522	6/22/2011	6	GOLF VENTURES WEST	BUS REPAIRS & MAINTENANCE	\$	62.62	076	TRANSPORTATION
					TOTAL	\$ 14,802.27		TRANSPORTATION
101401	6/2/2011	21 39	CULVER-NEWLIN, INC.	LIBRARY CARTS - MODS PHASE 2	\$	5,337.45	077	FACILITIES MODERNIZATION
101402	6/2/2011	21 39	SEHI/PROCOMP COMPUTER PRODUCTS	SWITCHES/PWR SUPPLY - PHASE 2	\$	61,591.99	077	FACILITIES MODERNIZATION
101403	6/2/2011	21 39	STANDARD TEL	TELEPHONE UPGRADES - ALL SITES	\$	41,039.69	077	FACILITIES MODERNIZATION
101404	6/2/2011	21 39	STANDARD TEL	TELEPHONE LINE RPRS - PA	\$	335.00	077	FACILITIES MODERNIZATION
101443	6/6/2011	6	PACKAGING SOLUTIONS	PHASE 2 MOVING MATERIALS	\$	1,299.26	077	FACILITIES MODERNIZATION
101449	6/7/2011	21 39	BB&T INS. SVCS OF CALIF. INC.	BUILDER'S RISK INS. - CFH; HC	\$	28,516.00	077	FACILITIES MODERNIZATION
101453	6/7/2011	21 39	OFFICE DEPOT INC	COMPUTER EQUIPMENT	\$	2,965.12	077	FACILITIES MODERNIZATION
101458	6/9/2011	21 39	LIGHTFOOT PLANNING GROUP	REIMBURSABLE - FILING FEES	\$	426.00	077	FACILITIES MODERNIZATION
101459	6/9/2011	21 39	DAVE BANG ASSOCIATES INC	RMVL/STORAGE - K PLAY EQUIP-HC	\$	5,905.00	077	FACILITIES MODERNIZATION
101460	6/9/2011	21 39	PADRE DAM MUNICIPAL WATER	SPL T IRRIGATION FEES - PA	\$	2,200.00	077	FACILITIES MODERNIZATION
101461	6/9/2011	21 39	PADRE DAM MUNICIPAL WATER	SPL T IRRIGATION FEES - CFH	\$	2,200.00	077	FACILITIES MODERNIZATION
101462	6/9/2011	21 39	COUNTY OF SAN DIEGO	SPL T IRRIGATION FEES - PA	\$	426.00	077	FACILITIES MODERNIZATION
101463	6/9/2011	21 39	COUNTY OF SAN DIEGO	SPL T IRRIGATION FEES - CFH	\$	426.00	077	FACILITIES MODERNIZATION
101466	6/10/2011	21 39	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - RS	\$	3,300.00	077	FACILITIES MODERNIZATION
101469	6/13/2011	6	PACKAGING SOLUTIONS	MOVING BOXES FOR PH. 2 MODS	\$	935.25	077	FACILITIES MODERNIZATION
101477	6/14/2011	6	PACKAGING SOLUTIONS	MOVING MAT'S - PHASE 2 MODS	\$	1,094.13	077	FACILITIES MODERNIZATION
101494	6/16/2011	6	PACKAGING SOLUTIONS	MOVING MAT'S - PD MEDIA CNTR	\$	136.37	077	FACILITIES MODERNIZATION
101501	6/20/2011	6	PACKAGING SOLUTIONS	PHASE 2 MOVING MATERIALS-MODS	\$	558.54	077	FACILITIES MODERNIZATION
101511	6/22/2011	21 39	TRITTIPO ARCHITECTURE PLANNING	REIMBURSABLES - MODS	\$	375.12	077	FACILITIES MODERNIZATION
101523	6/22/2011	21 39	HERTZ FURNITURE SYSTEMS-CANCELED	F & E - PHASE 3 MOD - PD	\$	-	077	FACILITIES MODERNIZATION
101528	6/23/2011	3	MAINTEX INC	CUST. SUMMER CLEAN'G SUPPLIES	\$	407.81	077	FACILITIES MODERNIZATION
101544	6/29/2011	21 39	NORTH STATE ENVIRONMENTAL	HAZARDOUS WASTE REMOVAL - HC	\$	4,014.25	077	FACILITIES MODERNIZATION
					TOTAL	\$ 163,488.98		FACILITIES MODERNIZATION
101436	6/3/2011	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$	100.77	078	WAREHOUSE
101437	6/3/2011	3	CANNON SPORTS INC	STORES SUPPLIES	\$	187.05	078	WAREHOUSE

101444	6/6/2011	3	OFFICE DEPOT INC	STORES SUPPLEIS	\$	873.70	078	WAREHOUSE
101445	6/7/2011	3	ELGIN SCHOOL SUPPLY	STORES SUPPLIES	\$	84.50	078	WAREHOUSE
101446	6/7/2011	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	656.94	078	WAREHOUSE
101447	6/7/2011	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	842.92	078	WAREHOUSE
101448	6/7/2011	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	530.16	078	WAREHOUSE
101468	6/10/2011	3	SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	195.75	078	WAREHOUSE
101502	6/20/2011	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	125.61	078	WAREHOUSE
					TOTAL \$	3,597.40		WAREHOUSE

\$ 364,964.55

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
July 19, 2011

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22190 through #22191 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$770.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion		Second:		Vote.		Agenda Item D.2.4.
--------	--	---------	--	-------	--	--------------------

SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
06/14/11	22190	Guardian Angel Church	8th Grade Luncheon June 21st- Pepper Drive	350.00
06/14/11	22191	Carl's Jr.	5th Grade Fundraiser- Pepper Drive	420.00
		Total Checks Written		\$770.00
		Total to be Reimbursed		\$770.00

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds for Field Trips	\$5,543.00	Cajon Park PTSA	Cajon Park School
Funds for Sixth Grade Camperships	\$500.00		
Funds to Support the Technology Program in SDC Classes (mini-grants)	\$800.00		
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$290.00	Hager Photography	Rio Seco School
TOTAL DONATIONS RECEIVED	\$7,233.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$7,233.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

**Consultants and General Service Providers Report
July 19, 2011**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Jennifer Shaw	Consultant	Physical Therapy Assessments and/or Periodic Consultations	07/01/11 - 06/30/12	\$80-\$125/hour- Not to Exceed \$3,000	Special Education	Independent Contractor
Paula Philpotts	Consultant	LVN Specialized Healthcare Provider	07/01/11 - 06/30/12	\$26/hour - Not to Exceed \$2,000	Special Education	Employee

Consent Item D.2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement

Prepared by Karl Christensen

July 19, 2011

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report April 1, 2011 through June 30, 2011			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending June 30, 2011 and authorize administration to submit the report to SDCOE.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.2.7.

BACKGROUND:

At the March 15, 2011 meeting, administration discussed lighting retrofit of outdated T12 and T8 lamps and new ballasts with new 25 watt T8 bulbs at the District Office and the Educational Resource Center (ERC) and the Board of Education authorized seeking of quotes for this work. The District facilities were re-lamped in 2007 and most bulbs are T8 with 32 watt bulbs. Changing to 25 watt bulbs produces a 30% energy savings. The most efficient solution for the District office would be a new dropped ceiling which would allow 1/3 to 1/2 of the lights/lamps to be eliminated, but the cost for a new ceiling system is over \$9,000, and cannot be afforded at this time.

The District has done lighting retrofits before and often these come around every few years, reducing the amount of savings that can be realized. In addition, there are several factors other than usage that go into the overall cost of energy including demand charges (cost for "reserving" power based on the last 12-month need), time of day energy is used (peak vs. non-peak), and user behavior patterns. As a result, it is difficult to quantify the exact amount of savings to be obtained from any energy conservation project, including lighting retrofits. Nonetheless, there can be benefits and the District has implemented the most energy-efficient lighting in modernization and new construction projects, and will continue to do so.

Although the District is not required to solicit proposals for this type of work, administration did so in order to ensure a competitive process and procurement of the services for the lowest possible cost. An in-house light inventory was completed and informal quotes were requested and received.

Quotes were received and each was carefully analyzed. The lowest responsive bid was reviewed and references checked. Upon Board of Education approval, work will begin and be completed by August 30, 2011.

Administration recommends contracting with American Lighting for the District Office work and using in-house staff for the ERC.

COMPANY	ERC	DISTRICT OFFICE
American Lighting	\$6,002.53	\$4,609.14
Ensley Electric, Inc.	\$4,500.00	\$4,800.00
Utility Incentive Co.	\$5,008.00	\$4,860.00
Less SDG&E Rebate Estimate	(1,053.00)	(1,424.00)
Estimated Annual Energy Savings	\$1,400.00	\$1,600.00

NOTE: The ERC and District Office are on separate meters.

RECOMMENDATION:

It is recommended that the Board of Education approve the award of the re-lamping of the District Office only to the lowest responsive bidder, American Lighting, in the amount of \$4,609.14, less SDG&E energy incentive for a net payment of \$3,185.14. During the 2010-11 school year, Maintenance and Operations staff completed the re-lamping of Pepper Drive School. Administration recommends to not award the ERC as a contract but rather to do its re-lamping and rebates in house with self forces for a significant cost savings. The cost of materials only of lamps, bulbs and ballast for the ERC is estimated to be \$3,000, less the SDG&E incentive of \$1,053, for a fiscal impact of approximately \$1,947. Using this method of delivery is possible since the ERC can be done in department phases by in-house staff over an extended period whereas the District Office needs to be done over a weekend. This constraint is more suited to a contracted company with the expertise for expediency.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The total fiscal impact of the re-lamping projects is as follows and will be funded from Routine Restricted Maintenance:

Location	Method	Contract or Materials Cost	SDG&E Rebates	Net Cost
DO	Vendor Contract	\$4,609.14	\$1,424.00	\$3,185.14
ERC	In-House Staff	\$3,000.00	\$1,053.00	\$1,947.00
Total		\$7,609.14	\$2,477.00	\$5,132.14

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda D.2.8.

BACKGROUND:

Education Code Section 39520 states, "The governing board of any school district may sell for cash any personal property belonging to the district if the property is not required for school purposes, if it should be disposed of for purposes of replacement, or if it is unsatisfactory or not suitable for school use."

The Director of Maintenance and Operations met with the woodshop teacher at Hill Creek School to identify equipment that is no longer needed. Following is a list of woodshop equipment that the teacher indicates is beyond economical repair and no longer needed, and staff recommends for surplus sale/disposal:

- 1) Craftsman 12" Radial Arm Saw
- 2) Rockwell 14" Band Saw
- 3) Delta 18" Scroll Saw
- 4) Rockwell/Delta 16" Scroll Saw
- 5) Scratch-built Shaper
- 6) Foley Belsaw 12" Planer Molder
- 7) Rockwell 10" Unisaw Table Saw
- 8) Alltrade 12" Band Saw
- 10) Pair of Wilton Vices
- 11) Johnson Soldering Iron Heater

Administration recommends that this unusable and/or obsolete property be declared surplus and action taken to dispose of the items either by sale, donation, or disposal.

RECOMMENDATION:

It is recommended that the Board of Education authorize the sale and/or disposal of Hill Creek School woodshop equipment deemed unusable and/or obsolete property.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

It is estimated that the surplus sale/disposal of unusable and/or obsolete property will net the District approximately \$500. The exact amount is unknown at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: Second: Vote: Agenda Item D.2.9

BACKGROUND:

On August 17, 2010, the Board approved a contract with InterSchola for surplus asset management services. Administration recommends renewal of this contract. InterSchola provides an online auction format through E-Bay. All legal requirements of the surplus item sales are included in the services provided by InterSchola. Additionally, a savings of personnel and labor costs to move items and coordinate sales is realized. It is a very effective resource to sell unwanted items that take up limited storage space. Any unwanted items can be surplus sold from its current storage location by InterSchola. Currently, woodshop salvage, modernization furniture, and relocatable classroom buildings are being salvaged through InterSchola.

RECOMMENDATION:

It is recommended that the Board of Education renew and approve the agreement for surplus asset management disposition services with InterSchola for 2011-12.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

There is no additional cost to the District since surplus sales are funded from a percentage of the proceeds pursuant to the agreement. Some cost savings should be realized. Very little funds have been produced from past surplus sales and the implementation of this new model will greatly reduce staff time and energy moving items to the central warehouse and yard by allowing surplus materials to continue to be auctioned from their location.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.



Partners in Asset Lifecycle Management
for School Districts and Public Agencies
Experts at Unearthing Value from Surplus Goods

InterSchola orchestrates a unique online auction process to sell surplus goods on behalf of school districts & public agencies.

InterSchola is committed to helping education institutions and public agencies recycle used equipment into the community. InterSchola's online auction service model creates a vibrant secondary market for your surplus goods and returns significant dollars to your organization from the sale of these no longer needed assets.

We organize the online auction process from start to finish. Utilizing the eBay auction environment, InterSchola manages the sale of your surplus goods to buyers to a global audience of 80 million registered users.

- We help you administer the surplus reallocation/sale/disposal process in accordance with relevant regulatory requirements.
- We help you reduce storage costs, labor costs and disposal costs for your organization.
- We help you maximize the financial impact from the sale of surplus goods.
- We help you divert surplus goods from landfill to more productive uses in the community.

Our success in finding qualified, motivated and reliable buyers is proven across a spectrum of education and agency-related asset categories, including: facilities and maintenance equipment; fleet vehicles and school buses; food service equipment and industrial arts equipment; fixtures and furnishings; computers and other technology; portable buildings/mobile units; recreation equipment and more.

We do the work, so you don't have to.

As a full-service partner, InterSchola will be available on an ongoing and as needed basis to:

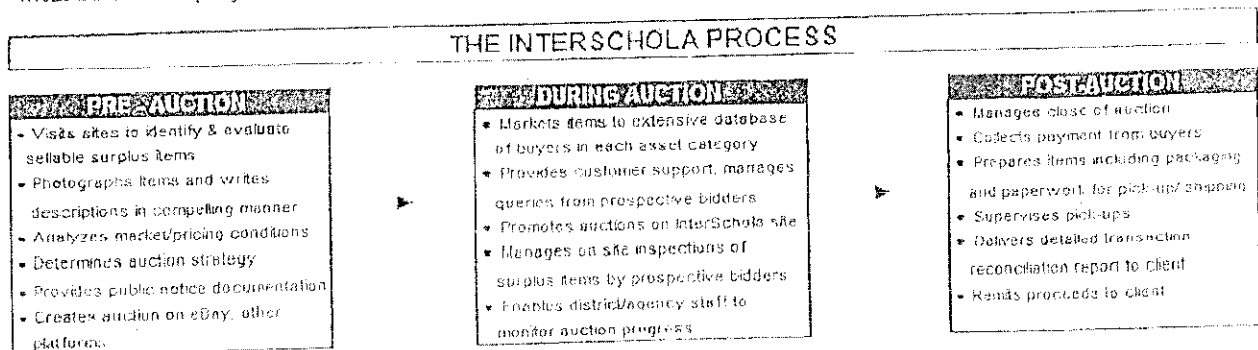
1. Evaluate and assess market conditions and potential value of your surplus assets
2. Inventory surplus goods on site and prepare documentation for board/management approval
3. Compose accurate and detailed descriptions of your items
4. Stage appropriate photographs and/or video representations of surplus assets to compliment written descriptions
5. Prepare public notice documentation of the on-line auction in accordance with state regulations (if necessary)
6. Create on-line auction listings to list for auction on the eBay platform and/or through other surplus goods channels
7. Market your auctions to an extensive database of committed buyers
8. Manage all communication with prospective buyers including hosting an on-site inspection for potential bidders
9. Handle all aspects of taking payment upon auction close
10. Coordinate shipping and/or pickups with buyers
11. Deliver a proceeds check and detailed reporting to document surplus sales for your records
12. Recommend sales, marketing, lotting and pricing strategies consistent with the needs and priorities of your organization to maximize dollar value, minimize cost and ensure efficiencies.

We make it easy to get started. InterSchola's service agreement is non-exclusive. We require zero upfront financial commitment. After we have found buyers for your surplus property, we share the proceeds with you!

Please find additional information about our unique process and what differentiates us from other solutions on the "Services" section of our website: www.interschola.com.

Have questions? Contact us by email at surplus@interschola.com or by phone at 1-888-653-7360 x2.

InterSchola employs a unique full service service offering that saves staff time and expedites high returns.



INTERSCHOLA™ SERVICES AGREEMENT

This Services Agreement (“**Agreement**”) is made as of the last date set forth below in the signature blocks of this Agreement (the “**Effective Date**”) by and between Interscholastic Trading Company, LLC, having its principal place of business in San Francisco, California (“**InterSchola**”), and SANTEL SCHOOL DISTRICT School District, located in SANTEL, California (“**Client**”).

Recitals

A. InterSchola offers a service to assist Client in selling surplus new and used education goods in an online auction environment and through other surplus goods channels in compliance with CA Education Code Sections 17540-17542, 17545-17547, 60510-60511 and/or 81450-81460 as appropriate.

B. Client desires to sell surplus education goods and to engage InterSchola to assist in such endeavor.

Agreement

In consideration of the foregoing Recitals (which are incorporated herein) and the mutual covenants and agreements contained herein, the parties hereto agree as follows:

1. InterSchola Responsibilities.

InterSchola shall use commercially reasonable efforts to perform the services as more fully described in Exhibit A (“**Auction Plan and Schedule**”) and to complete such services in a professional and workmanlike manner. InterSchola may retain independent contractors to manage the auction activities remotely and at the Client location(s) (“**Field Auction Manager(s)**”) and shall use commercially reasonable efforts to ensure that the Field Auction Managers perform their tasks in a professional and workmanlike manner. InterSchola shall be in compliance with all laws, ordinances, rules and regulations relevant as a result of the services contemplated hereunder. InterSchola shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement. InterSchola may update Exhibit A (“**Auction Plan and Schedule**”) by providing Client thirty (30) days written notice.

2. Client Responsibilities.

Client agrees to assign a representative who will be the primary contact for InterSchola (the “**Client Representative**”) to work with InterSchola and its Field Auction Manager(s). Client will provide a safe and clean environment for the Field Auction Manager(s) in which to perform his/her inventory and related work. Further, Client acknowledges that InterSchola’s ability to perform as required under the Auction Plan and Schedule will require Client to perform certain tasks as contemplated in Exhibit A, which Client agrees to perform in a commercially reasonable manner. Client shall be in compliance with all laws, ordinances, rules and regulations relevant as a result of the services contemplated hereunder. Client represents that it has the right to sell any items to be sold in connection with this Agreement. Client will indemnify and hold harmless InterSchola and its officers, Managers, employees and agents from and against all claims, damages, losses or costs (including reasonable attorney fees) arising in connection with any claim based on or arising from items sold or offered for sale in connection with this Agreement or title thereto, except to the extent such claim is based on the negligence or willful misconduct of InterSchola or its agents.

3. Relationship of the Parties.

Nothing contained herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between Client and InterSchola or between Client and InterSchola’s Field Auction Manager(s). InterSchola agrees and acknowledges that neither it nor any of its employees or independent contractors shall be considered officers, employees or agents of Client and are not entitled to benefits of any kind from Client and InterSchola shall be responsible for payment of all federal, state and local taxes or contributions, if any, including for unemployment insurance, social security and income taxes with respect to InterSchola’s employees

4. Fees.

Client agrees to receive payment for items sold by InterSchola on behalf of Client less fees to InterSchola as set forth in Exhibit B (“**Fee Structure**”). InterSchola may update Exhibit B from time to time by providing Client thirty (30) days written notice, but in no event will such an update affect any listings for which Public Notice has already been posted. Client shall be responsible for the payment of any other fees, fines, licenses or taxes (including sales tax collected) required of or imposed against Client.

5. Client Acknowledgements.

Client acknowledges and agrees that: (i) InterSchola cannot predict how much, if any, revenue will be produced for Client through the activities contemplated in the Auction Plan and Schedule; (ii) the parties may not succeed in significant reduction of inventory or storage requirements for Client; (iii) active participation in the Auction Plan and Schedule by an appointed Client Representative will be required by Client and its employees or contractors (as set forth in this agreement); (iv) the Field Auction Managers may be independent contractors retained by InterSchola, and may not be fully bonded or insured; and (v) InterSchola makes no representation that it has performed background checks on all employees or independent contractors of InterSchola, and as a result Client agrees to assign Client Representative to supervise and monitor InterSchola’s employees or Field Auction Managers while they are on Client’s site and not to permit InterSchola nor any of its employees or Field Auction Managers to have contact with any pupil during the course of performing the services contemplated herein.

6. Confidentiality; Limits Imposed by Law.

InterSchola acknowledges that its Confidential Information may be disclosed to members of the public as required by the California Public Records Act (Government Code section 6250 et seq.) or at Client’s public board meetings pursuant to the Brown Act (Government Code Section 54950 et seq.) Except to the extent required by these or other laws, a party receiving Confidential Information from the other party will not disclose or use it except as necessary to perform its obligations or enforce its rights under this Agreement, and each party will take all reasonable steps to ensure that its employees and agents comply with the foregoing. In the event of use or disclosure by the receiving party in violation of this Agreement, the disclosing party will be entitled to seek legal or equitable relief without posting bond.

“Confidential Information” means: (i) with respect to Client, any personally identifiable information of a student of Client’s; (ii) with respect to InterSchola, all information which gives InterSchola a competitive business advantage or the disclosure of which would be detrimental to its interests; (iii) the terms of this Agreement; and (iv) all information that is marked as confidential. “Confidential Information” does not include information which: (i) is or becomes generally known to the public by any means other than a breach of the obligations of the receiving party; (ii) is received by the receiving party from a third party other than in breach of confidentiality obligations; (iii) is independently developed by the receiving party; or (iv) is subject to disclosure under court order or other lawful process.

7. Disclaimer of Warranties.

INTERSCHOLA DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, QUIET ENJOYMENT, QUALITY OF INFORMATION, FITNESS FOR A PARTICULAR PURPOSE, AND TITLE/NON-INFRINGEMENT. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY INTERSCHOLA OR ITS AUTHORIZED REPRESENTATIVES SHALL CREATE A WARRANTY OR IN ANY WAY INCREASE THE SCOPE OF INTERSCHOLA’S OBLIGATIONS HEREUNDER.

8. Limitation of Liability and Damages.

EXCEPT WITH RESPECT TO CLIENT'S INDEMNITY OBLIGATIONS IN SECTION 2, NEITHER PARTY NOR ANY OF ITS OFFICERS, EMPLOYEES, AGENTS OR CONTRACTORS SHALL BE LIABLE TO THE OTHER PARTY OR ANY OTHER INDIVIDUAL OR ENTITY FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF PROFITS, REVENUE, DATA, OR USE ARISING OUT OF THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY. IN NO EVENT WILL INTERSCHOLA'S LIABILITY ARISING OUT OF OR OTHERWISE WITH RESPECT TO THIS AGREEMENT AND THE TRANSACTIONS CONTEMPLATED HEREBY (WHETHER IN CONTRACT, TORT OR OTHERWISE) EXCEED THE GREATER OF THE MAXIMUM AMOUNT COVERED BY ANY APPLICABLE INSURANCE CARRIED BY INTERSCHOLA OR THE AMOUNTS RECEIVED BY INTERSCHOLA UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRIOR TO THE DATE LIABILITY IS DETERMINED.

9. Term and Termination.

The term ("Term") of this Agreement shall begin on the Effective Date and shall continue thereafter for one year with automatic one year renewals. Either party may terminate this Agreement for material breach by the other party that is not cured thirty (30) days after receipt of written notice by the non-breaching party. Following the first anniversary of the Effective Date, either party may terminate this Agreement for no cause by providing thirty (30) days written notice to the other party.

10. Publicity.

Client grants InterSchola the right to and agrees that InterSchola may use Client's name and the existence of this Agreement in client lists, presentations or promotions with prior written approval from Client, which shall not be unreasonably withheld.

11. Insurance.

InterSchola shall procure and maintain for the duration of the Term insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by InterSchola.

InterSchola shall maintain limits no less than:

General Liability: \$1,000,000 per occurrence. \$2,000,000 aggregate.

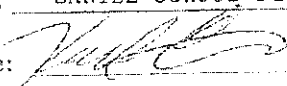
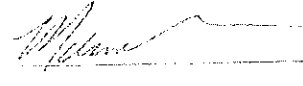
12. General Provisions.

12.1. Arbitration and Governing Law. Except as provided below, any dispute, controversy or claim relating to this Agreement shall be resolved in San Francisco, California in accordance with the then-existing Commercial Arbitration Rules promulgated by the American Arbitration Association. The decision of the arbitrator shall be final and binding on the parties, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. Notwithstanding the foregoing, this Section shall not preclude either party from seeking temporary, provisional, or injunctive relief from any court. This Agreement shall be governed by the laws of the State of California without reference to its conflict of laws rules.

12.2. Entire Agreement. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. No other agreements, representations, or warranties have been made by either party to the other with respect to the subject matter of this Agreement, except as referenced herein. This Agreement may be amended only by a written agreement signed by both parties.

- 12.3. Anti-Discrimination. InterSchola will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, age, sexual orientation or gender of such persons.
- 12.4. Assignment. The obligations of InterSchola pursuant to this Agreement may not be assigned, except, in the case of a merger or acquisition of all or substantially all of InterSchola's business.
- 12.5. Severability. If any of the provisions of this Agreement are found or deemed by a court to be invalid or unenforceable, they shall be severable from the remainder of this Agreement and shall not cause the invalidity or unenforceability of the remainder of this Agreement.
- 12.6. Waiver. Neither party shall by mere lapse of time without giving notice or taking other action hereunder be deemed to have waived any breach by the other party of any of the provisions of this Agreement. Further, the waiver by either party of a particular breach of this Agreement by the other party shall not be construed as, or constitute, a continuing waiver of such breach, or of other breaches of the same or other provisions of this Agreement.
- 12.7. Force Majeure. Neither party shall be liable for any delay or failure to perform its obligations hereunder resulting from any cause beyond such party's reasonable control, including but not limited to acts of God, weather, fire, floods, strikes, work stoppages, slowdowns or other industrial disputes, accidents, riots or civil disturbances, acts of government, and acts of war or terrorism.
- 12.8. Survival. The following provisions shall survive termination or expiration of this Agreement: Section 2 (but only with respect to Client's indemnity obligation); Section 6 (Confidentiality); Section 7 (Disclaimer of Warranties); Section 8 (Limitation of Liability and Damages), and Section 12 (General Provisions).

AGREED AND ACKNOWLEDGED:

CLIENT: <u>SANTEE SCHOOL DISTRICT</u>	<u>INTERSCHOLASTIC TRADING COMPANY, LLC</u>
Signature: 	Signature: 
Print Name: <u>Karl Christensen</u>	Print Name: <u>Melissa Row Spear</u>
Title: <u>Asst. Superintendent</u> <u>Business Services</u>	Title: <u>PRESIDENT</u>
Date: <u>August 17, 2010</u>	Date: <u>10/12/10</u>

Please fax the complete signed contract to (415) 651-9676.

In addition, please mail two (2) signed copies (with original signatures) of the complete agreement to:

InterSchola
1004A O'Reilly Avenue, 3rd Floor
San Francisco, CA 94129

Exhibit A
AUCTION PLAN & SCHEDULE

GENERAL SERVICES

- For first time clients, InterSchola agrees to make an initial visit ("Initial Visit") to Client location(s) within a reasonable and agreed to time frame following the initial request by Client to introduce the InterSchola Field Auction Manager(s) to the Client Representative
- Client agrees to schedule and host subsequent Field Auction Manager visit(s) to assess identified surplus inventory ("Inventory Assessment") as agreed to by InterSchola and Client.
- Once items have been identified, by the Client, as InterSchola Managed Inventory, InterSchola reserves all rights to manage the sale/disposal of such assets in accordance with this agreement and/or any partner agreements until such assets are "released" to the Client.

AUCTION SERVICES – INVENTORY ASSESSMENT

- InterSchola Field Auction Manager sorts identified surplus asset inventory on Client premises /evaluates asset quality/determines feasibility of assets for sale in an open market environment ("InterSchola Managed Inventory").
- InterSchola Field Auction Manager creates inventory list, takes digital photos and detailed notes on each asset determined feasible for sale in an open market environment.
- InterSchola Field Auction Manager and/or other InterSchola staff creates public auction listings for each asset determined feasible for sale in an open market environment using detailed product descriptions based upon knowledge of the education market and the online auction market.
- **POTENTIALLY DANGEROUS ITEMS**: With respect to an asset/asset(s) which InterSchola reasonably determines to be potentially dangerous to test, including items which may be electrical, mechanical, motorized or otherwise operable (e.g. automobiles, power tools, sharp tools etc.), Client shall be responsible for testing the asset in the presence of InterSchola Field Auction Manager in order for the product listing to include a valid statement regarding proven operability of the item at the time of listing.
- Should InterSchola Field Auction Manager discover an environment that is not safe or clean to perform inventory, InterSchola reserves the right to cancel inventory efforts, or postpone resumption of inventory until working conditions can be improved.

AUCTION SERVICES – GENERAL

- Prior to a sale, the district must give public notice. InterSchola provides documentation to Client to be used for purposes of satisfying the requirement of public notice for a surplus auction.
- In compliance with CA Education Code Section 17545, InterSchola posts appropriate auction listings to eBay, to satisfy education code requirements for public auction. InterSchola may, at its own discretion also make items available for auction through other public bid forums, though not in conflict with an auction already in progress. InterSchola pays all fees associated with listing assets on eBay and/or sales and marketing costs through other channels chosen by InterSchola
- InterSchola sends listings to Client via email prior to auction launch. Client must review all listings and send email response to InterSchola to confirm reasonable accuracy of listing content. Should Client not respond to InterSchola in advance of auction launch, InterSchola will assume for purposes of this agreement that district has approved listing content. In this case, should a buyer later use a listing error as the basis for a refund, this error will be deemed the responsibility of the Client. See BUYER REFUNDS section of Exhibit B below.)
- InterSchola supports high-level marketing to the intended buyer community in conjunction with partner auction site. In addition, InterSchola may feature public notice of current, upcoming and past auctions on the InterSchola website to promote additional buying activity.
- InterSchola initiates auction and manages all customer queries through auction end, receipt of payment and shipping or delivery of item ("Auction Close").

AUCTION SERVICES – AUCTION CLOSE

- InterSchola collects payment (sale price plus shipping and handling and appropriate sales tax) from winning bidder(s) in accordance with close of auction/sale and payment procedures specified in the InterSchola item description.
- InterSchola Field Auction Manager returns to Client location(s) usually within 5-10 business days after the auction end date (First Pickup Day) to package paid items and coordinate deliveries of goods to winning bidder(s)/buyer(s). An additional Backup Pickup Day is also scheduled in advance with Client for items for which payments were not received before the First Pickup Day.
- Client may be asked to facilitate pickups on days other than the First Pickup Day or Backup Pickup Day. Preparation for such pickups will have been made by the InterSchola Field Auction Manager and in such cases, the Client Representative will be adequately briefed on required activity, including handling of paperwork, to ensure that such pickups are handled smoothly.

Should a confirmed or unconfirmed buyer arrive unannounced on a day other than a scheduled pickup day, Client is to notify InterSchola immediately.

- InterSchola may request assistance from Client Representative or other staff for moving large assets for purposes of inventorying items and/or preparation for packaging and delivery of items. Examples of such requests from InterSchola may include: a) assistance in the movement of heavy assets at Client location by Client Representative (i.e. by forklift), b) request for palletizing assets by Client Representative to assist with sale of assets, c) placing salvage assets in salvage bins arranged for delivery and removal by InterSchola, d) provision of surplus packaging materials that otherwise would be discarded by Client, or e) request to handle the "transfer" of an item that has been prepared for pickup should a buyer or buyer representative be unable to attend one of the scheduled pickup days. If the Client is unable to confirm assistance, InterSchola may at its own discretion choose not to handle the listing of those items for which assistance will be required to successfully complete the sale.
- InterSchola confirms receipt of goods by buyer(s) through email confirmation from buyer and/or acknowledgement by third party shipping or delivery service.

COMPLEX ITEMS

- On behalf of its clients, InterSchola may list for sale certain items, herein referred to as "Complex Items," that require greater time and attention than standard items for inventory, auction preparation, marketing, and/or packing, shipping, dismantling or making arrangements for removal. "Complex Items" may include, but are not limited to: portable classrooms; mobile units; office trailers; building structures of any kind; large, complex machinery or equipment or maintenance "systems"; items that require complex "handling" (e.g. crating); LOTS that will require multiple days for removal; or items that have a very limited marketplace. InterSchola will work to facilitate a successful transaction of such items as directed by the Client, subject to the fee structure for Complex Items in Exhibit B.
- Should InterSchola deem an item not listed by category in Exhibit A to be a "Complex Item", it will give notice thereof to Client before items are offered for sale. In this case, Client may remove the item from InterSchola-Managed Inventory by notice to InterSchola within 3 business days after it receives notice of the "Complex Item" designation. Alternatively, InterSchola may at its own discretion choose not to include such item.
- On behalf of its clients, InterSchola may agree to perform an Inventory Assessment on a selection of items that requires greater time and attention than a standard Inventory Assessment. "Complex Inventory Assessments" may include, but are not limited to Inventory Assessments at multiple locations or at locations for which access by the Field Auction Manager is not readily available (e.g. non warehouse locations). Often times, InterSchola cannot determine whether an Inventory Assessment is "Complex" until the Field Auction Manager visits the inventory locations. Should InterSchola deem an Inventory Assessment to be a Complex Inventory Assessment, it will give notice thereof to Client before offering items for sale. In this case, Client may remove the item from InterSchola-Managed Inventory by notice to InterSchola within 3 business days after it receives notice of the "Complex Item" designation. Alternatively, InterSchola may at its own discretion choose not to include such item.

SALVAGE ASSETS

- InterSchola may research other channels for sale/disposal of assets deemed not saleable in an open market environment pursuant to and in accordance with CA Education Code Section 17540 and 17546 (and in the case of Instructional Materials, 60510-60511).
- InterSchola uses commercially reasonable efforts, including services of InterSchola partners, to find (Salvage) buyers of such assets at the best price for Client.
- InterSchola collects payment from buyer(s) in accordance with terms set forth by InterSchola.
- InterSchola Field Auction Manager returns to Client location(s) usually within 5-10 business days after the auction end date (First Pickup Day) to package paid items and coordinate deliveries of goods to winning bidder(s)/buyer(s). An additional Backup Pickup Day is also scheduled in advance with Client for items for which payments were not received before the First Pickup Day.

OTHER

- InterSchola manages transfer of proceeds for Completed Sales to Client on a rolling basis within three months (approximately 75- 90 days) of the auction end date. A Completed Sale is defined as an item which has been sold, payment received from buyer and item removed from Client location, either shipped or picked up. If an item has been sold, but payment has not been received from buyer or pickup/shipping is not completed before the three-month period has been completed, the transfer of funds will be made in the next semi-monthly rolling payment cycle, after removal of the item has been confirmed.
- Proceeds are defined as total of sales price plus sales tax collected less InterSchola commission/fees. Calculations of individual auction listing proceeds will be presented with each payment.
- InterSchola does its best to ensure buyer/customer satisfaction. In the event that the buyer is not satisfied with product received from Client, InterSchola will arrange settlement with the buyer in accordance with eBay guidelines (a link to these guidelines can be found here: <http://pages.ebay.com/help/tp/esppp-process.html>). InterSchola does not accept Returns. All InterSchola auction items are sold "as-is". See BUYER REFUNDS section of Exhibit B below.)

- In the case that an item does not sell at auction or that a transaction is cancelled without payment or pickup, InterSchola will determine feasibility for other means of sale in accordance with CA Education Code Section 17540 and 17546 (and in the case of Instructional Materials, 60510-60511).
- Client is responsible for any fees associated with posting Public Notice, including but not limited to public advertising costs, if required or determined by the Client. In no event will Client be responsible for InterSchola's corporate income tax or any other fees, fines, licenses or taxes required of or imposed against InterSchola.

Exhibit B
FEE STRUCTURE (STANDARD ITEMS)

ASSETS SOLD IN AN OPEN MARKET ENVIRONMENT

	Description	Terms	
InterSchola Percent of Sale	Percent of net final auction listing transaction value	<u>Sale Price</u> <\$1000.00 >\$1000.01	<u>InterSchola Percentage of Sale</u> 48% 48% of the first \$1000, plus 28% of the amount above \$1000
InterSchola Service Fee	Per hour for on-site services provided by InterSchola Field Auction Manager(s) to sort inventory/evaluate asset quality/determine feasibility for sale		WAIVED
InterSchola Network Payment	Flat annual fee to join InterSchola Network		WAIVED

Sample Percent of Sale fee calculations:

Final sale price/item or multiple item listing	Percent of Sale fee calculations (InterSchola commission fees deductible from Client proceeds):	
Example (final sale price): \$400	Client gets \$208	$[(48\% * \$400)] = \192 InterSchola effective rate -- 48%
Example (final sale price): \$3600	Client gets \$2392	$[(48\% * \$1000) + (28\% * \$2600)] = \$480 + \$728 = \$1208$ InterSchola effective rate -- 34%

FEE STRUCTURE (COMPLEX ITEMS/ COMPLEX INVENTORY ASSESSMENTS)

Due to the additional requirements to manage these auction sales, InterSchola's fee structure for Complex Items is as follows:

	Description	<u>Sale Price</u>	<u>InterSchola Percentage of Sale</u>
InterSchola Percent of Sale	Percent of net final auction listing transaction value	<\$2500.00 >\$2500.01	48% 48% of the first \$2500, plus 28% of the amount above \$2500 * Plus service fee, if applicable

InterSchola Service Fee	Per hour for services provided by InterSchola in executing sale (first four hours are free.)	\$35.00/hour (*)
-------------------------	--	------------------

(*)A Service Fee at a rate of \$35/hour will be charged for all work performed by the InterSchola field and listing teams on these Complex Items/COMPLEX INVENTORY ASSESSMENTS in excess of 4 hours of attention (including, but not limited to, inventory, research, inspections, handling, etc.), before/during and after sale, to manage sale to Completion. InterSchola Service Fee, if applicable will be itemized and deducted from total proceeds of each auction round.

FEE STRUCTURE (SALVAGE ITEMS)

InterSchola Percent of Sale	Percent of final sale	50% (salvage value)
-----------------------------	-----------------------	---------------------

InterSchola categorizes all items SOLD in forums other than the eBay marketplace as SALVAGE.

IN ALL CASES ABOVE:

- * Client will be responsible for fees associated with the posting of the public notice of sale of surplus assets in accordance with CA Ed Code Section 17545 including but not limited to public advertising costs, if required or determined by the Client.
- * Packaging materials will be provided by InterSchola unless otherwise agreed to by Client. All shipping and handling fees will be the responsibility of InterSchola unless otherwise agreed to by the Client per Exhibit A.
- * Refunds
 - All refunds are a reduction to selling price. Revenue split between client and InterSchola is based on net sales price after refund.
 - If refund is caused by misinformation from client, missing or damaged items, Client will be charged an additional fee equal to 25% of refund amount.
 - Charge will appear on InterSchola/Client invoice as an InterSchola Item Service Fee.
- * Terminated Auctions
 - Items removed from the auction process at the client's request after inventory assessment but before auction listing will be assessed a fee of \$35.
 - Items removed from the auction process at the client's request after auction listing but before sale will be assessed a fee equal to 50% of the auction start price.
 - Items that are sold at auction cannot be removed from the auction process and transactions cancelled without agreement of buyer. Should buyer agree to cancel sale, client will be charged a fee equal to 50% of the sales price.
 - Charge will appear on InterSchola/Client invoice as an InterSchola Item Service Fee.

Consent Item D.3.1.
Prepared by Karl Christensen
July 19, 2011

Appointment of Tricia Mattingly Robertson to the
Independent Citizens' Oversight Committee

BACKGROUND:

On November 7, 2006, citizens voted in favor of a bond (Proposition R) to modernize and improve Santee School District facilities. The amount of bond funding is \$60,000,000; however, this amount is part of the larger comprehensive modernization plan.

On March 5, 2007 the Board of Education appointed initial membership to the Independent Citizens' Oversight Committee (ICOC). The Committee's primary purpose is to inform the public at least annually in a written report regarding the expenditure of the Bond proceeds. Members may, but are not entitled to, serve for a maximum of two (2) consecutive terms. No member may be a District employee, official, vendor, contractor, or consultant. The ICOC may include up to 11 members. Currently, there are 9 members on the ICOC. An application has been received from Tricia Mattingly Robertson.

RECOMMENDATION:

It is recommended that the Board of Education appoint Tricia Mattingly Robertson to the membership of the ICOC in the member designation of, "Parent of a School District Student/Active PTO/PTA Site Council."

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The budget of the Capital Improvement Program is \$141 million for nine (9) school modernizations, funded from CIP funds, Prop R bond proceeds of \$60M, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

His is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
---------	--	---------	--	-------	--	--------------------

Consent Item D.3.2. Approval of Purchase and Installation of Carpet
Prepared by Karl Christensen at Pepper Drive School
July 19, 2011

BACKGROUND:

At the March 15, 2011 Board meeting, the Board of Education approved carpet replacement for remaining classrooms at Pepper Drive School that do not currently have newer carpet. The classrooms that have been re-carpeted previously were given Lees Faculty IV Bali Blue carpet, which the District can purchase on the California Multiple Award Schedule (CMAS) bid awarded to The Mohawk Group, under the carpet award piggy back contract. The District also sought proposals for labor for removal of old carpet and installation of new carpet by an approved manufacturer's installer. DFS Flooring and Pro-Spectra submitted labor proposals. DFS Flooring, who has done Pepper Drive School's past carpet installations, submitted the lowest cost proposal for labor.

Work is to be completed in August 2011 after the exterior painting project at Pepper Drive School is completed.

RECOMMENDATION:

It is recommended that the Board of Education approve using the CMAS piggyback bid award to purchase the carpet from The Mohawk Group, and to approve contracting with DFS Flooring for labor associated with removal of the old carpet and installation of the new carpet.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact totals \$42,170.45 plus fuel surcharge of \$74.25, and will be funded from Capital Improvement Program proceeds.

Cost of carpet purchase from Mohawk	\$26,774.45 plus fuel surcharges \$74.25
Cost of Labor from DFS Flooring	\$12,695.00
Cost of Miscellaneous supplies for Installation (Glue, VCT tile, Reducer Strip, Waste Removal Cost, and Wall Base To DFS Flooring)	\$ 2,701.00

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: Second: Vote: Agenda Item D.3.2.

LEES COMMERCIAL CARPETS QUOTATION

Single Source Procurement Is As Easy As 1, 2, 3

Please fax & mail all Purchase Orders

GSA CONTRACT INFORMATION

GS-27F-0031N

Contract Period - May 22, 2003 thru May 21, 2013

FOB: Destination 48 Contiguous States and Wash., DC

Phone#: 800-242-2910

Fax #: 866-250-3590 or 336-433-6417

P02

LOCAL MOHAWK CARPETS REPRESENTATIVE

NAME:	Annette Lievers
PHONE:	619-944-2815
EMAIL:	Annette_Lievers@mohawkind.com

VENDOR INFORMATION SHOULD READ AS FOLLOWS

Mohawk Carpet Corporation
 Lees Carpets Division
 1608 Industrial Boulevard
 Calhoun, GA 30701-3030 USA

Duns #: 969475516

TIN #: 582185429

Cage/Neage Code: 06W17

The Mohawk Group
 706 Green Valley Road, Suite 300
 Greensboro, NC 27408

Brenda McLean, Senior Account Support Specialist
 Brenda_McLean@mohawkind.com

PROJECT NAME AND ADDRESS		Lees GSA Quote #	063011
NAME:	Santee School District	DATE:	June 30, 2011
ADDRESS:	9625 North Cuyamaca Street	CONTACT:	Nancy Stasch
	Santee, CA 92071-2674	PHONE:	619-258-2260
		FAX:	619-258-2329
		EMAIL:	nancy.stasch@santeesd.net

<u>PRODUCT/PRODUCTS</u>	<u>SY or Lin Ft</u> <i>(adhv-pail)</i>	<u>PRICE</u>	<u>TOTAL COST</u>
On GSA Schedule - Product (s)			
Lees Faculty IV Broadloom (DK166) - color FBI	1,485.00	\$15.48	\$22,987.80
Lees Wet Set Adhesive (A0056)	47.00	\$39.61	\$1,861.67
<i>GSA Product(s) Sub Total:</i>			\$24,849.47
Open Market Product (s)			
			\$0.00
			\$0.00
			\$0.00
<i>Open Market Product(s) Sub Total:</i>			\$0.00
<i>GSA & Open Market Product(s) Sub Totals:</i>			\$24,849.47

<u>SCOPE OF INSTALLATION</u>	<u>SY or Lin Ft</u>	<u>PRICE</u>	<u>TOTAL COST</u>
On GSA Schedule			
			\$0.00
<i>GSA Installation Sub Total:</i>			\$0.00
Open Market Items			
California AB2398	1,485.00	\$0.05	\$74.25
Beginning July 1, 2011 a \$0.05 per yard fee will be added to all material installed in the State of California per CA AB2398			
Carpet warranty will be voided if Mohawk Adhesive is not used			
<i>Open Market Installation Sub Total:</i>			\$74.25

Prepared by: Brenda McLean

GSA & Open Market Installation Sub Totals: \$74.25

Carpet Shipping to:

Name:	DFS Flooring
Address:	10178 Willow Creek Road
	San Diego, CA 92131
Office:	
Fax:	
Contact:	

Grand Total Product(s) & Installation: \$24,923.72



Contract Holder



10178 Willow Creek Road
 San Diego, CA 92131
 Phone: (858) 630-5200
 Fax : (858) 630-5201
 Contractors License# 804872

Attn: STAN MOLINA
From: TOM BROWN
Estimator
Admin:
Revision #

Proposal

Date: 6/30/2011
Plan Date:
Bid Due Date 6/15/2011
Addendum:

<u>To</u>	<u>Project</u>
SANTEE SCHOOL DISTRICT 9625 CUYAMACA STREET SANTEE, CA 920710000 Phone: (619) 852-9332-	LABOR PRICES FOR PEPPER DR

ROOMS 14,15,13,12,11,10,9

<i>Manufacturer</i>	<i>Color Name</i>	<i>Line</i>
<i>Style</i>	<i>Color Number</i>	<i>Total</i>
1 INSTALLATION LABOR ONLY - DFS FLOORING LABOR	NA	3,795.00
2 DEMO & DISPOSAL OF EXISTING CARPET - DFS FLOORING DEMO & DISPOSE OF EXISTING CARPET	GLUE DOWN	1,465.00
3 RB-I WALL BASE SUPPLIED - BURKE MERCER ® 4" COVE BASE	NA NA	768.00
4 VCT-I SUPPLIED - ARMSTRONG WORLD INDUSTRIES, INC. TILE - EXCELON STANDARD 1/8"	TBD TBD	449.00
5 TRANSITIONS SUPPLIED - BURKE MERCER ® 4" COVE BASE	BLACK	168.00
6 FURNITURE MOVING STANDARD - DFS FLOORING FURNITURE MOVING	N/A N/A	1,660.00
7 LABOR FOR BASE AND VCT - DFS FLOORING LABOR	LABOR	864.00
TOTAL (APPLICABLE TAX INCLUDED)		\$9,169.00

LABOR PRICES FOR PEPPER DR
ROOMS 19,20,21,22,CR,SR

SANTEE SCHOOL DISTRICT

	<i>Manufacturer Style</i>	<i>Color Name Color Number</i>	<i>Line Total</i>
1	INSTALLATION LABOR ONLY - DPS FLOORING LABOR	NA	2,184.00
2	RB-1 WALL BASE SUPPLIED - BURKE MERCER ® 4" COVE BASE	NA NA	578.00
3	VCT-1 SUPPLIED - ARMSTRONG WORLD INDUSTRIES, INC. TILE - EXCELON STANDARD 1/8"	TBD TBD	408.00
4	TRANSITIONS SUPPLIED - BURKE MERCER ® 4" COVE BASE	BLACK	96.00
5	LABOR FOR BASE AND VCT - DPS FLOORING LABOR	LABOR	540.00
TOTAL (APPLICABLE TAX INCLUDED)			\$3,806.00

RELOS D,J

	<i>Manufacturer Style</i>	<i>Color Name Color Number</i>	<i>Line Total</i>
1	INSTALLATION LABOR ONLY - DPS FLOORING LABOR	NA	1,016.00
2	DEMO & DISPOSAL OF EXISTING CARPET - DPS FLOORING DEMO & DISPOSE OF EXISTING CARPET	GLUE DOWN	448.00
3	RB-1 WALL BASE SUPPLIED - BURKE MERCER ® 4" COVE BASE	NA NA	234.00
4	FURNITURE MOVING STANDARD - DPS FLOORING FURNITURE MOVING	N/A N/A	507.00
5	LABOR FOR BASE - BURKE MERCER ® 4" COVE BASE	NA NA	216.00
TOTAL (APPLICABLE TAX INCLUDED)			\$2,421.00

ROOMS # 9,10,11,12,13,14,15,19,20,21,22,CR,SR,D,J

Consent Item D.3.3.
Prepared by Karl Christensen
July 19, 2011

Approval/Ratification of Change Orders for
Replacement of Water Damaged Electrical
Panels for Hill Creek School and Chet F. Harritt
School Modernization Projects

BACKGROUND:

In May 2009, the District awarded contracts for modernization at Chet F. Harritt, Hill Creek, and Prospect Avenue schools, but had to suspend work in June 2009 due to the State funding freeze and delay to receipt of State modernization reimbursement funds. To prepare for eventual modernization, the Board of Education approved constructing underground infrastructure at Chet F. Harritt and Prospect Avenue schools during the summer of 2009. Later, some underground infrastructure work was done as part of the Hill Creek School Solar project in the summer of 2010.

For these projects, the District took possession of pre-procured items such as ductwork, HVAC curbs, structural beams, electrical switchgear and panels, light fixtures, and various other items with long lead times. These items were stored on each school's campus in cargo containers. This year, after receiving State funding reimbursement of \$38 million for Capital Improvement Program (CIP) funding, modernization projects were restarted beginning at Prospect Avenue in February 2011. In June, 2011, with the start of construction projects at Chet F. Harritt and Hill Creek schools, water damage and intrusion was found in the storage containers holding the electrical circuit panels. An independent test lab has pulled sample panels and confirmed that the breaker corrosion and damage is significant enough to require replacement of breaker panels in order to meet UL ratings.

The District requested insurance coverage for the loss with our current property insurer Keenan & Associates and Southern California ReLIEF. A conference call was held with them on Friday, June 24, 2011 and their initial assessment indicates that they may deny coverage. They assert that the electrical panels do not fall under the description of real property since they were not installed yet to be an integral part of the buildings nor do they fall under the definition of personal property since the panels were intended to eventually become part of the building. They currently contend that the electrical panels should have been covered by a supplemental builder's risk insurance policy for construction items which was not in effect during the time of the damage. District administration disagrees with this assessment and has asked Keenan to do further investigation and research since their conclusion would indicate that any construction related items like this that are stored for eventual installation could never be covered under either a Property & Liability policy or a Builder's Risk policy. Builder's risk insurance is specifically designed for the construction phase of any project and ordinarily terminates at the end of construction. In this case, Builder's Risk insurance was obtained for the infrastructure work but terminated after completion.

Administration will continue to pursue coverage, but in order to ensure that the three modernization sites have electrical capacity prior to the start of school in September, it was necessary to initiate purchase of replacement panels immediately. The cost of the change orders for this work are as follows and fall within the change order approval authority limits of staff as approved by the Board of Education at the January 18, 2011 Board meeting:

- Chet F. Harritt = \$26,187 (within the \$40,000 approval authority limit of the Director of Facilities Modernization)
- Hill Creek = \$37,455 (within the \$40,000 approval authority limit of the Director of Facilities Modernization)

Administration seeks Board approval ratification of construction cost change orders for the two projects for replacement of electrical circuit breaker panels to ensure they are delivered in time to install for building occupancy this August.

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify change orders at Chet F. Harritt School and Hill Creek School for the cost of replacing water damaged electrical circuit breakers.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact is \$26,187 for the Chet F Harritt School project and \$37,455 for the Hill Creek School project for a total of \$63,642 from the Capital Improvement Program funds owner's contingency.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.3

Request For Change Order

Project [10858001] - Chet Harritt Modernization **Date** 7/1/2011

Barnhart Balfour Beatty Inc.
10760 Thornmint Road
San Diego, CA 92127
Phone: 858-385-8200
Fax: 858-385-8201

RCO No. 001

Date 7/1/2011 **Budget Status** Pending
Cost Event No. 0013

Description Added cost to replace water damaged Distribution boards and Panel Boards for Chet F Harritt

From	Michelle Reiner Barnhart Balfour Beatty Inc. Phone: 858-385-8200 Fax: 858-385-8201	To	Christina Becker Santee School District 9625 Cuyamaca Street Santee, CA 92071 Phone: 619-258-2300 Fax: 619-258-2241
-------------	---	-----------	--

Schedule Change 0.00 days

JDE Status
JDE Subledger

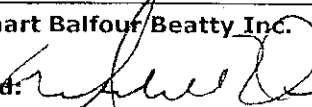
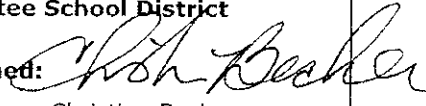
Items

No.	Budget Code	Contact	Description	Submitted	Budget Status
1	001.51600001.30	Oscar Lopez (Baker Electric Inc.)	Added cost to replace water damaged Distribution boards and Panel Boards for Chet F Harritt	\$24,822.00	Pending ✓

Markups

No.	Budget Code	Description	Rate (%)	Submitted	Budget Status
1		OH & P	4.50	\$1,117.00	New
2		Bond	1.00	\$248.00	New

Items	Submitted
Markups	\$24,822.00
Total	\$26,187.00

Barnhart Balfour Beatty Inc.	Trittip Architecture & Planning	Santee School District
Signed: 	Signed:	Signed: 
By: Michelle Reiner, Project Manager	By: Bob Webb, Project Manager	By: Christina Becker, Director of Facilities
Date: 7/8/11	Date:	Date: 7/8/11



Request For Change Order

Project [10858004] - Hill Creek School Modernization - Phase 2 ✓ **Date** 6/29/2011

Barnhart Balfour Beatty Inc.
 10760 Thornmint Road
 San Diego, CA 92127
 Phone: 858-385-8200
 Fax: 858-385-8201

RCO No. No.
 012

From Michelle Reiner
 Barnhart Balfour Beatty Inc.
Request Date: 6/29/2011
Schedule Change Days: 0
 Phone: 858-385-8200
 Fax: 858-385-8201

THE FOLLOWING CHANGE ORDER IS BEING REQUESTED:

Added cost to replace water damaged Distribution boards and Panel Boards for Hill Creek

JDE Status
JDE Subledger

CI#: 046	Added cost to replace water damaged Distribution boards and Panel Boards for Hill Creek	CSI Project Code:	Hill Creek School Modernization - Phase 2 (10858004)	Submitting Company:	Baker Electric Inc.	\$35,124.00
-----------------	---	--------------------------	--	----------------------------	---------------------	-------------

Total of Change Items: \$35,124.00 ✓

OH & P Bond	\$1,892.00
	\$439.00

Totals	\$2,331.00	\$2,331.00
---------------	------------	------------

RCO #012 Total: \$37,455.00

Barnhart Balfour Beatty Inc.	Trittipio Architecture & Planning	Santee School District
Signed:	Signed:	Signed:
By: Michelle Reiner, Project Manager	By: Bob Webb, Project Manager	By: Christina Becker, Director of Facilities
Date: 7/8/11	Date:	Date: 7/8/11

Consent Item D.3.4,
by Karl Christensen
July 19, 2011

Approval/Ratification of Hazardous Waste
Disposal Services with North State
Environmental for Proper Removal and
Disposal of Chemicals at Hill Creek School

BACKGROUND:

As the packing of Hill Creek School has been commencing, it has come to the attention of administration that there has been a collection of science chemicals that have accumulated over many years. This was discovered during the packing and moving process.

The District needed to remove the chemicals and biological items before construction began. Staff considered moving them to the maintenance facility until a disposal bid could be obtained; however, the types and quantities could not be legally transported on the public roadway and some older chemicals appeared unstable. Due to these circumstances, the District directed North State Environmental to remove and dispose of this hazardous waste properly based on the reduced rates offered to Keenan and Associates, the District's property liability insurer, and the Southern California Relief Group.

North State Environmental arrived on Thursday morning, June 23, 2011, to inventory properly, separate, pack, and dispose of the various science items.

RECOMMENDATION:

It is recommended the Board of Education approve and ratify the proper disposal of hazmat waste by North State Environmental, and the costs associated with the removal of items.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The cost for the inventory and removal of science materials is \$4,014.25, to be paid from the Capital Improvement Program modernization funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement. This also creates a safe environment for the school once materials are removed.

Motion:		Second:		Vote:		Agenda Item D.3.4.
---------	--	---------	--	-------	--	--------------------

NORTH STATE ENVIRONMENTAL

Remit To:
 North State Environmental
 P.O. Box 2148
 So. San Francisco, CA 94083-2148
 (650) 588-2838

Invoice

Invoice No. 202461
 Inv. Date 06/27/2011
 PO. NO.

Attn: Accounts Payable
 Santee School District
 9625 Cuyamaca St
 Santee CA 92071

Hill Creek School

Jobdate	Jobnum	Service	Item	Number	Unitpric	Linepric
06/23/2011	007562904JJK	trans&disp	Lab debris (55)	1.00	271.250	271.25
06/23/2011	0075692905JJK	trans&disp	Acetic acid LP (15)	1.00	195.300	195.30
06/23/2011	0075692905JJK	trans&disp	Act carbon LP (5)	1.00	217.000	217.00
06/23/2011	0075692905JJK	trans&disp	Aerosols LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Caust alka liq	1.00	195.300	195.30
06/23/2011	0075692905JJK	trans&disp	Cor sld acid inor	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Cor sld acid inor	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Cor sld bsc inor	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Env haz liq LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Flam liq LP (15)	1.00	162.750	162.75
06/23/2011	0075692905JJK	trans&disp	Flam liq cor LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Hyd perox LP (5)	1.00	217.000	217.00
06/23/2011	0075692905JJK	trans&disp	Hydrochl acid LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Hypochlorite LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Mtl pwd flam LP (5)	1.00	162.500	162.50
06/23/2011	0075692905JJK	trans&disp	Other reg sub LP	1.00	271.250	271.25

Amount due and payable 30 days from date of invoice. Payment may be made by check or cash. Interest at 1.5% per month.

Jobdate	Jobnum	Service	Item	Number	Unitpric	Linepric
06/23/2011	0075692905JJK	trans&disp	Ox liq LP (5)	1.00	217.000	217.00
06/23/2011	0075692905JJK	trans&disp	Ox silver LP (5)	1.00	217.000	217.00
06/23/2011	0075692905JJK	trans&disp	Paraform LP (5)	1.00	162.500	162.50
06/23/2011	0075692905JJK	trans&disp	Pest sld tox LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Sulfuric acd LP (5)	1.00	130.200	130.20
06/23/2011	0075692905JJK	trans&disp	Tox sld cor inor	1.00	130.200	130.20
06/23/2011	B708683	trans&disp	Alka bat (5)	1.00	43.200	43.20
06/23/2011	M0488A	trans&disp	Path (21)	1.00	250.000	250.00
TOTAL						4014.25

HAZARDOUS WASTE TRACKING DOCUMENT



North State Environmental

Chemical Waste Disposal • Trucking • Consulting
 No. California: (650) 588-2838
 So. California: (909) 875-9288
 San Diego: (619) 409-9292

TRACKING #: T 18901

Manifest #: _____
 Consolidated Manifest #: _____
 Waste Description: _____
 EPA Codes: _____ State Codes: _____

Generator Name: Santee Sch. Dist - Hill
9605 Jeremy St
 Street: _____
Santee CA 92071
 City State Zip: _____
(619) 258-2334
 Telephone #: _____

** Dist Office - Christian*

LABOR	YARD OUT	TIME IN	TIME OUT	YARD IN
TECHNICIAN				
CHEMIST				
DRIVER				
SERVICE TRUCK				
DELIVERY TIME				

**TREATMENT FACILITY/TRANSFER STATION
 CERTIFICATE OF MATERIAL RECEIVED**

- | | | |
|--|--|--|
| <input type="checkbox"/> Filter Recycling Svcs
CAT95244-4481
180 W. Monte
Bloomington, CA 92316
(800) 698-4377 | <input type="checkbox"/> Crosby & Overton
CAD9028-09019
1630 W. 17 th St.
Long Beach, CA 90813
(562) 432-5445 | <input type="checkbox"/> Pacific Resource Recov
CAD808252465
3150 S. Boyle Blvd
Los Angeles, CA 90023
(800) 499-7145 |
| <input type="checkbox"/> SST Environmental
TXD055135388
5743 Chaswood
Houston, TX 77087
(713) 645-8710 | <input type="checkbox"/> NSST
TXD982560294
5711 Esheridge St.
Houston, TX 77087
(713) 641-0391 | <input type="checkbox"/> US Filter Recovery
CAD097030993
5375 S. Boyle Ave
Los Angeles, CA 90058
(800) 266-7747 |
| <input type="checkbox"/> DeMeme Keedem
CA1060013352
2080 N. Alameda St
Compton, CA 90272
(310) 537-7100 | <input type="checkbox"/> Forward Landfill
CAL009190080
9999 So. Austin Rd
Manteca, CA 95330
(209) 982-4298 | <input type="checkbox"/> Photo Waste Recov
CAD981429673
2980 Kerner Blvd
San Rafael, CA 94901
(415) 459-8807 |
| <input type="checkbox"/> DTK Environmental
CA1000101600
1014 Chesley Ave
Richmond, CA 94801
(510) 231-2301 | <input type="checkbox"/> TPS Technology
12328 Hibiscus
Adelanto, CA 92301
(800) 862-8001 | <input type="checkbox"/> Commercial Filter Recov
CAL080118021
944 E. Stansons Ave.
Los Angeles, CA 90011 |
| <input type="checkbox"/> ISO
CAT099452708
1700 South Soto St
Los Angeles, CA 90023
(562) 598-5377 | <input type="checkbox"/> DK Environmental
CAT080033681
3650 E. 26 th St
Los Angeles, CA 90023
(323) 268-5056 | <input type="checkbox"/> Kinsburky Brothers
CAD088504881
1314 N. Anaheim St
Anaheim, CA 92801
(714) 738-8516 |

SUPPLIES	FIBER		POLY		STEEL	
	CT	OT	CT	OT	CT	OT
55 GAL.						
30 GAL.	1					
15 GAL.	3					
10 GAL.						
5 GAL.		2				
VERMICULITE	5	USED DRUM				
SUPERFINE		OVERPACK				
HAND PUMP		5X ROUND				
CY BOX		5X PIR BOX				
MISC.		MISC.				

2x pickle jars

GENERATOR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by proper shipping name and are classified, packed, marked, and labeled, and are in all respects in proper condition for transport by highway according to applicable international and national government regulations.

If I am a large quantity generator, I certify that I have a program in place to reduce the volume and toxicity of waste generated to the degree I have determined to be economically practicable and that I have selected the practicable method of treatment, storage, or disposal currently available to me which minimize the present and future threat to human health and the environment. OR, if I am a small quantity generator, I have made a good faith effort to minimize my waste generation and select the best waste management method that is available to me and that I can afford.

Printed / Typed Name <u>RANDALL WILLIAMSON</u>	Signature <u>Randall Williamson</u>	Month <u>06</u>	Day <u>23</u>	Year <u>11</u>
---	--	--------------------	------------------	-------------------

Transporter Acknowledgment of Receipt of Materials

Printed / Typed Name <u>D. BATES</u>	Signature <u>DB</u>	Month <u>06</u>	Day <u>23</u>	Year <u>11</u>
---	------------------------	--------------------	------------------	-------------------

White Copy - Transporter • Yellow Copy - Treatment Facility • Pink Copy - Generator

Medical Waste Tracking Document

M - 0488 A



North State
Environmental

Chemical Waste Disposal • Trucking • Consulting
220 South Spruce Avenue, STE. 200
So. San Francisco, CA 94080
(650) 588-2838

Generator Name: Hill Creek School
Street: 9665 Jeremy St
City: Santee State: CA Zip: 92071
Telephone #: (650) 588-2838

U.S. DOT Description

UN3291, Regulated Medical Waste, N.O.S., 6.2, PG II

	37 Gal	44 Gal
Sharps		
Path		
Pharm		
Chemo		
Other		

PATH 1X 216AL
23 LBS

GENERATOR'S CERTIFICATE OF MATERIAL RELEASED

Only medical or photochemical waste as defined by law is in these containers unless otherwise specified here: _____

They do not contain low level radioactive waste.

This waste is released to North State Environmental

I certify that the foregoing is true and correct:

Ronald Williams 6-24-11
Signature of Generator's Authorized Agent Date

TRANSPORTER'S CERTIFICATE OF MATERIAL RECEIVED

I transported the described waste to a permitted waste treatment facility or transfer station.

DLB 6-24-11
Signature of Transporter's Authorized Agent Date

**TREATMENT FACILITY'S/TRANSFER STATION
CERTIFICATE OF MATERIAL RECEIVED**

STERICYLE, INC
1345 Doolittle Dr.
San Leandro, CA 94577
(800) 643-0240
DHS Permit: 01-001794

TTSI - Form 101
Santa Fe

Elle Sem 6/24/11
Signature of Facility's Authorized Agent Date

0066

UNIFORM HAZARDOUS WASTE MANIFEST		1. Generator ID Number C A D 9 8 1 6 8 8 0 5 4	2. Page 1 of 1	3. Emergency Response Phone NSE: (909) 875-9288	4. Manifest Tracking Number 007562904 JJK		
5. Generator's Name and Mailing Address SSD/Hill Creek School 9880 Riverwalk Dr Santee CA 92071-5209				Generator's Site Address (if different than mailing address) 9665 Jeremy St Santee CA 92071			
Generator's Phone: (619) 258-2334 Attn: Dir of Maint/Ops				CD Requested			
6. Transporter 1 Company Name North State Environmental				U.S. EPA ID Number C A R 0 0 0 2 0 6 0 8 6			
7. Transporter 2 Company Name				U.S. EPA ID Number			
8. Designated Facility Name and Site Address Filter Recycling Services, Inc. 180 West Monte Rialto CA 92376				U.S. EPA ID Number C A D 9 8 2 4 4 4 4 8 1			
Facility's Phone: (800) 698-4377							
9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers		11. Total Quantity	12. Unit Wt./Vol.	13. Waste Codes	
		No.	Type				
	1 Non-RCRA hazardous waste solid (lab debris, sodium chloride)	1	DF	90	P	352	
14. Special Handling Instructions and Additional Information 1: Drum#0623-1: Lab debris with crushed glass, plastic, sodium chloride, inorganic salts				ERGN N/A		1: 1 x 55 gal fiber drum 2: 1 x 5 gal poly drum 3: 1 x 5 gal poly drum 4: 1 x 5 gal poly drum	
15. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national environmental regulations. If export shipment and I am the Party Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (if I am a large quantity generator) or (b) (if I am a small quantity generator) is true.							
Generator's/Officer's Printed/Typed Name Randy Williamson				Signature <i>Randy Williamson</i>		Month Day Year 06 24 11	
16. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____							
17. Transporter Acknowledgment of Receipt of Materials Transporter 1 Printed/Typed Name: David Bates Signature: <i>David Bates</i> Month Day Year: 06 24 11							
Transporter 2 Printed/Typed Name: _____ Signature: _____ Month Day Year: _____							
18. Discrepancy							
18a. Discrepancy indicator: Space <input type="checkbox"/> Capacity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection <input type="checkbox"/>							
18b. Alternate Facility (or Generator)				U.S. EPA ID Number			
Facility's Phone: _____							
19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)						Month Day Year	
1		2		3		4	
20. Designated Facility Owner or Operator Certification of receipt of hazardous materials covered by the manifest except as noted in item 18a Printed/Typed Name: _____ Signature: _____ Month Day Year: _____							

UNIFORM HAZARDOUS WASTE MANIFEST		1. Generator ID Number CAD981688054	2. Page 1 of 3	3. Emergency Response Phone NSE: (909) 875-9288	4. Manifest Tracking Number 007562905 JJK	
5. Generator's Name and Mailing Address SSD/Hill Creek School 9880 Riverwalk Dr Santee CA 92071-5209			Generator's Site Address (if different than mailing address) 9665 Jeremy St Santee CA 92071			
Generator's Phone: (619) 258-2334 Attn: Dir of Maint/Ops			U.S. EPA ID Number CAR000206086			
6. Transporter 1 Company Name North State Environmental			U.S. EPA ID Number			
7. Transporter 2 Company Name			U.S. EPA ID Number			
8. Designated Facility Name and Site Address NSSI/Sources & Services, Inc. 5711 Etheridge Street Houston TX 77087			U.S. EPA ID Number TXD982560294			
Facility's Phone: (713) 641-0391						
GENERATOR	9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Containers	11. Total Quantity	12. Unit Wt./Vol	13. Waste Codes
	X	UN1993, Waste flammable liquids, n.o.s., (methanol, xylene), 3, PGII	1 DF	29	P	D001 F003 U154 U239 551
	X	UN2924, Waste flammable liquids, corrosive, n.o.s., (hydrochloric acid, ethanol), 3 (8), PGII	1 DF	9	P	D001 D002 791
	X	UN3089, Waste metal powders, flammable, n.o.s., (iron powder, iron filings), 4.1, PGII	1 DF	10	P	D001 551
	X	UN2213, Waste paraformaldehyde, 4.1, PGIII	1 DF	9	P	D001 551
14. Special Handling Instructions and Additional Information			ERG#	1: 1 x 15gal fiber drum		
1 Drum#0623-1 (Labpack); TX State Code: OUTS001H			128	2: 1 x 5gal poly drum		
2 Drum#0623-2 (Labpack); TX State Code: OUTS001H			132	3: 1 x 5gal poly drum		
3 Drum#0623-3 (Labpack); TX State Code: OUTS001H			170	4: 1 x 5gal poly drum		
4 Drum#0623-4 (Labpack); TX State Code: OUTS001H			133			
15. GENERATOR'S/OFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. If export shipment and I am the Primary Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (if I am a large quantity generator) or (b) (if I am a small quantity generator) is true.						
Generator's Official Printed Name Randy Williamson			Signature <i>Randy Williamson</i>		Month Day Year 06 24 11	
16. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: Date leaving U.S.						
17. Transporter Acknowledgment of Receipt of Materials						
Transporter 1 Printed Name David Bates			Signature <i>David Bates</i>		Month Day Year 06 24 11	
Transporter 2 Printed Name			Signature		Month Day Year	
18. Discrepancy						
18a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection						
18b. Alternate Facility (or Generator) Manifest Reference Number U.S. EPA ID Number						
Facility's Phone: Month Day Year						
19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal and recycling systems)						
20. Designated Facility Owner or Operator: Certification of receipt of hazardous materials covered by the manifest except as noted in item 18a						
Printed Name			Signature		Month Day Year	

DESIGNATED FACILITY TO DESTINATION STATE (IF REQUIRED)

UNIFORM HAZARDOUS WASTE MANIFEST (Continuation Sheet)	Generator ID Number C A D 9 8 1 6 8 8 0 5 4	22. Page 2 of 3	23. Manifest Tracking Number 007562905JJK
---	---	---------------------------	---

24. Generator's Name
SSD/Hill Creek School

25. Transporter Company Name
NORTH STATE ENVIRONMENTAL U.S. EPA ID Number
ICAR 000708080

26. Transporter Company Name
U.S. EPA ID Number

27a. HM	27b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	28. Containers		29. Total Quantity	30. Unit Wt. %	31. Waste Codes	
		No.	Type				
X	5. UN1362, Waste carbon, activated, 4.2, PGIII DOT-SP13192	1	DF	9	P	D001	551
X	6. UN2014, Waste hydrogen peroxide, aqueous solutions, 5.1, (8), PGII	1	DF	9	P	D001	B002 551
X	7. UN1830, Waste sulfuric acid, 8, PGII	1	DF	11	P	D002	D003 791
X	8. UN1789, Waste hydrochloric acid, 8, PGII	1	DF	10	P	D002	791
X	9. UN2790, Waste acetic acid solution, 8, PGIII	1	DF	31	P	D002	791
X	10. UN1791, Waste hypochlorite solutions, 8, PGII	1	DF	9	P	D001	791
X	11. UN3260, Corrosive solid, acidic, inorganic, n.o.s., (citric acid, tannic acid), 8, PGII	1	DF	10	P	551	
X	12. UN1479, Waste oxidizing solid, n.o.s., (strontium nitrate, silver nitrate), 5.1, PGII	1	DF	11	P	D001	D011 551
X	13. UN3290, Waste toxic solid, corrosive, inorganic, n.o.s., (barium hydroxide), 6.1(8), PGII	1	DF	11	P	D005	551
X	14. UN3262, Corrosive solid, acidic, inorganic, n.o.s., (sodium hydroxide, calcium hydroxide), 8, PGII	1	DF	12	P	551	

28. Based on the information provided:	5: 1 x 5gal poly drum	9: 1 x 15gal fiber drum	13: 1 x 5gal poly drum
29. Drum 6027 6 (1 Lb pack): TX State Code: 00132011	6: 1 x 5gal poly drum	10: 1 x 5gal poly drum	14: 1 x 5gal poly drum
30. Drum 6027 7 (1 Lb pack): TX State Code: 00132011			
31. Drum 6027 8 (1 Lb pack): TX State Code: 00132011			
32. Drum 6027 9 (1 Lb pack): TX State Code: 00132011	7: 1 x 5gal poly drum	11: 1 x 5gal poly drum	
33. Drum 6027 10 (1 Lb pack): TX State Code: 00132011			
34. Drum 6027 11 (1 Lb pack): TX State Code: 00132011	8: 1 x 5gal poly drum	12: 1 x 5gal poly drum	
35. Drum 6027 12 (1 Lb pack): TX State Code: 00132011			
36. Drum 6027 13 (1 Lb pack): TX State Code: 00132011			
37. Drum 6027 14 (1 Lb pack): TX State Code: 00132011			

33. Transporter Acknowledgment of Receipt of Materials
Printed/Typed Name: _____ Signature: _____ Month: _____ Day: _____

34. Transporter Acknowledgment of Receipt of Materials
Printed/Typed Name: _____ Signature: _____ Month: _____ Day: _____

35. Designatory

36. Hazardous Waste Report Management Method Codes (ie., codes for hazardous waste treatment, storage, and recycling systems)

Consent Item D.3.5.
Prepared by Karl Christensen
July 19, 2011

Approval of Additional Services with George
Mercer Associates for Split Irrigation
Meters at Hill Creek School

BACKGROUND:

District water savings through irrigation is possible by converting various campuses to recycled water and/or separate irrigation mainlines. Before converting or splitting the irrigation mainlines, plans need to be submitted to and approved by Padre Dam Municipal Water District and the County of San Diego. Administration previously presented an agreement for landscape services with George Mercer Associates, Inc. in January 2011 for Board of Education consideration. Under that agreement, Mr. Mercer has prepared and submitted the necessary documents to the water district and county for the following sites: Carlton Hills, Rio Seco, Prospect Avenue, Chet F. Harritt, and Carlton Oaks schools.

It is necessary to add Hill Creek School to coordinate the modernization plans split irrigation of onsite landscaping to the irrigation meter previously connected in Spring 2010 to the Joint Use Turf Field. The estimate for the services to be performed is \$960.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement for additional landscape architectural services for Hill Creek School with George Mercer Associates, Inc.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

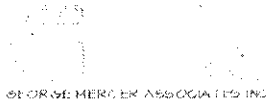
The fiscal impact is \$960 to be paid from Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.



June 20, 2011

09 06 26

Christina Becker
Director of Maintenance, Operations & Facilities
Santee School District
9625 Cuyamaca Street, Santee, CA 92071

Re: Hill Creek - Separate Mainline

Dear Christina,

Following up on our recent meeting with Bob Webb, Here's an estimate of time to prepare plans to complete the separation of the irrigation mainline at Hill Creek School, and tie all of the valves into the central Calsense system. Hill Creek wasn't included in the numbers I put together previously.

I estimate that this will take 8 hours of my time, for a total fee of \$960.

Thank you for the opportunity to be of service. Please call if you have any questions.

Sincerely,

George Mercer Associates, Inc.

George Mercer, President
Registered Landscape Architect #4055

Consent Item D.4.1.

Approval of Annual Evaluation of the
Alternative Education School

Prepared by Kristin Baranski
July 19, 2011

BACKGROUND:

Each district operating an alternative school must complete an annual evaluation for the school. The annual evaluation and report pursuant to Education Code Section 58510 must include testing of basic skills for student participants and identifying variables that may affect student academic achievement. The evaluation process must also include teacher, parent, and student input from the Alternative School. The report is to be forwarded to the State Superintendent of Public Education.

The 2010-2011 annual evaluation report of the Santee School District Alternative Education School is attached for Board review and approval.

RECOMMENDATION:

It is recommended that the Board of Education approve the 2010-2011 Annual Evaluation of the Santee School District Alternative Education School.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The Alternative School program is self-supporting, collecting ADA through independent study contracts completed by the parent and child. The Alternative School has a student enrollment of approximately 43 students.

STUDENT ACHIEVEMENT:

The Alternative Education program (Home School) provides parents and students a high degree of support for those who wish to home school their children. The success of the program is exemplified not only through the assessment data presented in the evaluation report, but also in the fact that these students typically are very successful as they progress through school in later years.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

SANTEE SCHOOL DISTRICT
ALTERNATIVE EDUCATION SCHOOL

ANNUAL EVALUATION REPORT
2010-2011

- I. Introduction by Alternative Education Director**
 - Background Information
 - Program Descriptions
 - School Mission/School Goals

- II. Enrollment Statistical Data for the Year**
 - Annual Enrollment/Withdrawal Report
 - Annual Monthly Student Enrollment Report

- III. Student Profile Data**

- IV. Overview of Year**
 - The School-Wide Surveys
 - Parent Survey Results
 - Student Survey Results

- V. Highlights of Activities and Accomplishments**

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

I. Introduction by Alternative Education Director
2010-2011

This is an evaluation summary pursuant to Section 58510 of the California Education Code. It is intended to provide information on the background, description, goals, activities, and various statistical information, which might be used in the ongoing process toward betterment of the Santee Alternative School.

In October 1988, the Santee School District joined with the Lakeside School District to operate an alternative education school for Lakeside/Santee parents. At that time, neither district had enough home school students to support its own program. On July 1, 1991, Santee separated from Lakeside and began a program with 30 students. By the end of the school year enrollment had increased to approximately 65 students.

The Santee Alternative School just completed its 20th year of operation, and the 2010-2011 school year saw an enrollment high of 43 students. Over the course of the school year we have served 55 students. In line with the Santee School Board Policy, the Santee Alternative School (under Independent Study) is an optional alternative instructional strategy by which enrolled students may achieve curriculum objectives and fulfill promotion requirements. Independent Study offers a means of individualizing the education plan for students whose needs may best be met through study outside of the regular classroom setting.

The mission of the Santee Alternative School is to provide the best educational opportunity for all students. Parents choose an alternative educational mode to meet the individual needs of their children and the staff is responsible to insure that students' educational programs meet the district and state requirements. The Santee Alternative School provides guidance and support while monitoring student progress.

**SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL**

II. Enrollment Data for the Year 2010-2011

Annual Enrollment/Withdrawal Report

Total Served 2010-2011	55	Program Initiated Withdrawals	0
Total Withdrawals 2010-2011	12	Parent Initiated Withdrawals	12

Number and Percentage of Students Transferring from the Santee Alternative School

	Transfers to...	Transfers Within District to...	Transfers Out of District to...
Public School	12 students	11 students	1 students
Private School	0 students	0 students	0 students
Home School	0 students	0 students	0 students

Annual Monthly Student Enrollment Report

ENDING DATE	ADDED	DROPPED	TOTAL ENROLLED
2010			
October 1	38	6	32
October 29	2	1	33
November 26	1	4	30
December 17	0	0	30
2011			
January 28	5	1	34
February 25	4	0	38
March 25	2	0	40
April 29	3	1	42
May 27	0	0	42
As of June 17	1	0	43

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

III. Student Profile Data

A student who may benefit from independent study for one or more of the following reasons:

- Inability to succeed in a large-group setting
- Member of a family committed to educating its own children
- Marriage or child-rearing conflict
- Financial need
- Mobility/travel/traveling artistic performers and athletes
- Recurring physical illness that does not warrant home or hospital instruction
- Psychological problem or family/personal crisis
- Difficulty in school placement because of age

Placement in independent study is based on:

- Evidence that the student can work at grade level with minimal certificated supervision when directly supervised by a parent
- Evidence that the proposed program will be pursued
- Availability of the certificated staff to supervise the student effectively
- Assessment results

The success rate of Kindergarten through grade eight independent study pupils increases when parents exhibit:

- Ability to be responsible for the supervision of the pupil while he/she is completing the assigned work and for submitting all completed assignments necessary for evaluation
- Ability to encourage him/her to do more than the minimum study requirements in order for the pupil to complete school consistent with the traditional school
- Willingness to attend independent study curriculum in-service meetings for parents

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
School-Wide Student/Parent Survey

During the third trimester of the 2010-2011 school year, in an effort to collect information that might be useful in the ongoing improvement of the Santee Alternative School, surveys were given to enrolled students and their parents. 97% of the school-wide surveys were completed.

Parent Survey Results

1. The Santee Alternative School is meeting or exceeding the expectation I had prior to enrolling in the program.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
84%	13%		3%	

2. The Santee Alternative School Resource Teachers are meeting my curricular needs as they arise.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
90%	7%	3%		

3. The Resource Teachers provide remedial, extra practice or enrichment materials when necessary.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
87%	10%	3%		

4. The Resource Teachers are timely in assisting me and carryout their responsibilities efficiently.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
90%	10%			

5. The Santee Alternative School is supplying curriculum, materials and support for me to do a good job teaching.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
94%	3%	3%		

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Parent Survey Results (continued)

6. The Resource Teachers' evaluation of my child's progress is consistent with my evaluation.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
81%	16%	3%		

7. The Santee Alternative School field trips and in-service programs are a positive addition to the program.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
81%	16%	3%		

8. The Santee School District Administration is supportive of my efforts at the Santee Alternative School.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
78%	19%		3%	

9. I would recommend the Santee Alternative School.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
90%	7%	3%		

10. In addition to the field trips and in-service programs already provided, what others would you like to have next year?

- Reading Program
- Book Club meeting once a month for approx. 45 min.
- Star of India
- Museum of Man
- Ipad Class
- Swim Class
- Tennis instruction
- Pat and Oscars
- Nature Centers

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Parent Survey Results (continued)

- Water treatment plant (Pure Flo?)
- Afternoon field trip to Chula Vista Nature Center
- More YMCA swimming

11. Please provide any positive comments or concerns you have regarding the Santee Alternative School's program.

- I have been so impressed with all the support we have received from Mrs. Noujaim and Miss Dianne. Anything we needed we got.
- Very content and satisfied!
- We appreciate the communication (phone tree/calendars) and the variety of programs offered here. This has been a positive education experience for our child. As a parent, it is reassuring to have such experienced and creative staff. Thank you.
- I enjoy the positive support and the persistence of all they do for our family.
- The YMCA is great and we enjoyed the Zoo, Legoland and all of the field trips.
- We love the program and the teachers are wonderful and provide a great environment for my child.
- My daughter has improved in so many ways! This program is a blessing!
- Mrs. Noujaim is incredible! She works tirelessly helping students reach their goals and parents as we take on the responsibility of our children's education. The Alternative School has been a blessing! It's a place where my child has been able to grow even though the rate of growth isn't as quickly as it seems to be for other students her age.
- Excellent!
- I am very impressed with the help and support given by the teachers.
- We have had a nice experience here at Santee Alternative School. Everyone was so helpful and the materials and the way it is set up was made so well it made it very easy to stay on top of.
- I am happy this program exists or I would not be in the district. Writing program was sporadic this year. Only about two and one half months of writing classes.
- This program along with the teachers is outstanding. Bryce is a lot happier doing this schooling. Thank you.

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Parent Survey Results (continued)

- Patricia Noujaim and Mrs. Dianne are very positive and supportive. Lyndsey has prospered at Santee Alternative School.
- I think the Alternative School Program was awesome and the staff is very friendly and helpful.
- I was very pleased with the teaching staff at this school. I love the extra time they took with my daughter to help her along in math or any course she may have been having trouble in. They are very patient and very kind to everyone. I loved this school.
- My son learned so much, he had so much help from everybody. He will miss it.
- Thank you for all that you do. We love this program and hope that it continues to be available for future families. It's been a true benefit for our family.

IV. Overview of the Year
Student Survey Results

1. I have been at the Santee Alternative School.

Less than 6 months	32%
6 months to a year	20%
1-2 years	29%
More than 2 years	19%

2. Who decided you would attend the Santee Alternative School?

You	5%
Your parents	32%
You and your parents	63%

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Student Survey Results (continued)

3. How well were you doing academically before coming to the Santee Alternative School?

Above average	15%
Average	56%
Below average	15%
I was not in school	14%

4. My school work now is:

Difficult	10%
Easy	12%
Just right	78%

5. I am aware of how I am doing in all subject areas

Agree	83%
Disagree	17%

6. The Santee Alternative School Staff shows respect and a caring attitude toward me.

Agree	100%
Disagree	0%

7. The Santee Alternative School Teachers are willing and available to meet with me and or my parents.

Always	83%
Almost always	17%
Never	0%

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

IV. Overview of the Year
Student Survey Results (continued)

8. I usually enjoy school.

Agree	88%
Disagree	12%

9. What do you like the best about the Santee Alternative School?

The flexible hours	37%
The book learning only	5%
One-to-one learning	24%
Learning in different ways	17%
Learning at my own pace	17%

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

V: Highlights of Activities and Accomplishments

During the 2010-2011 school year, the Santee Alternative School was involved in the following:

- A Planning Committee of two parents, met monthly to help plan the Alternative Education School's calendar of activities. Each member took responsibility for the planning and coordinating various activities.
- The 2010 STAR base API for The Santee Alternative School, which is categorized as a "Small School", for the spring of 2010 was 832. Santee District Assessments were administered in the fall of 2010 and the spring of 2011 to 98% of all enrolled students for the content areas of Language Arts, Math, and Writing. Incorporated this year were math and pre-algebra weekly classes. In addition, individual math tutoring was available to grades three to eight on a weekly basis to support both students and parents as teachers. We continued with our writing focus and made available both writing classes to attend and teacher supported editing via e-mail and/or by individual meetings.
- A School Site Council composed of two parents and one staff member met monthly to monitor and evaluate the program.
- For the 20th year in a row, the Santee Alternative School arranged for families to have a school picture day.
- A variety of educational field-trips were offered which included: educational excursions to Scripps Birch Aquarium, Safari Park, the Midway Aircraft Carrier, Sea World, the San Diego Zoo, a local pumpkin patch, an orthodontist office, and a behind the scenes tour of a book store.
- In 2010, the Santee Alternative School added a monthly physical fitness field trip to the schedule. Each month students met at the local YMCA to be instructed in gymnastics and swimming. This addition has been a huge success.
- The Santee Alternative School Staff offered individual tutoring to meet student needs in various curricular areas.
- The Santee Alternative School Staff offered workshops for parents including grade level meetings to discuss planning and curriculum, standardized testing, and writing skills.
- The Santee Alternative School parents and staff took responsibility for a variety of on-going cooperative activities.

SANTEE SCHOOL DISTRICT
SANTEE ALTERNATIVE SCHOOL

V: Highlights of Activities and Accomplishments (continued)

- An open computer lab was offered Monday through Friday.
- The Santee Alternative School staff organized grade level learning activities. Weekly, bi-monthly, or quarterly activities were held which focused in the areas of writing, math, and art instruction.
- The Santee Alternative School parents and students participated in “Cloud Computing”. The “Cloud Computing” technology is an entirely web-enabled computing system. Although the computing environment resides within the District technology boundary, the web-based cloud technology delivers technology services beyond the Alternative School Lab computers. The Cloud supports access directly to the students and parents as teachers within the home. This opens the possibilities of “enhancing home educational support” by supporting a new learning environment to enhance curriculum learning through computer navigation.
- The Santee Alternative School provided monthly Arts Attack classes for grades three through eight in which students completed themed projects.
- The Santee Alternative School twice monthly taught kindergarten-8th grade writing classes in which students were taught and practiced state writing standards.
- The Santee Alternative School students were enrolled in the ‘Book It’ Reading Incentive Program, sponsored by Pizza Hut.
- The Santee Alternative School held well-attended beginning and end of the year family picnics at Santee Lakes and the YMCA pool.
- Parent and student surveys were distributed during the third quarter trimester to assess the Santee Alternative School’s success in meeting student and parent needs. The results, which were quite favorable, are attached.
- The eighth grade end-of-year promotion exercise and reception was held at the Santee Alternative School. A School Board member and the principal were present to award promotion certificates. Teachers, staff, and parents were all in attendance. Parents were invited to speak about their students’ accomplishments and each graduate took part in the program. Also presented with awards were students honored for their recognition of: Reclassified English Learner Students, students with highest District Assessments Award, Highest Math Growth and Excellence in Primary Reading. In addition, parents received awards for Excellence in Parent Volunteering.

Consent Item D.4.2. Adoption of Resolution #1112-01 Designating Personnel and Approval of 2011-12 Child Development Services Contract
Prepared by Kristin Baranski
July 19, 2011

BACKGROUND:

Presented for Board approval is the 2011-12 contract for child development services to operate the State Preschool Program with the California Department of Education and an attached resolution designating personnel to sign contract documents for fiscal year 2011-12. The maximum rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$32.66. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$214,604.

RECOMMENDATION:

Administration recommends approval of the 2011-12 contract for child development services to operate the State Preschool Program with the California Department of Education and adoption of Resolution #1112-01 designating personnel to sign contract documents for fiscal year 2011-12 as presented.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Maximum Rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$32.66. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$214,604.

STUDENT ACHIEVEMENT IMPACT:

Children who participate in the State Preschool program increase their opportunity to enter kindergarten ready to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

RESOLUTION

#1112-01

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2011-12.

RESOLUTION

BE IT RESOLVED that the Governing Board of Santee School District

authorizes entering into local agreement number/s CSPP-1476 37-6836-00-1 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Kristin Baranski</u>	<u>Director II, Educational Services</u>	

PASSED AND ADOPTED THIS 19th day of July 2011-12, by the Governing Board of Santee School District of San Diego County, California.

I, Dianne El-Hajj, Clerk of the Governing Board of Santee School District, of San Diego, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)



DATE: July 01, 2011

CONTRACT NUMBER: CSPP-1476

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 37-6836-00-1

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACTOR'S NAME: SANTEE SCHOOL DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C - available online at http://www.cde.ca.gov/fg/aa/cd/) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The FT&C and Requirements specify the contractual responsibilities of the State and the contractor. The contractor's signature also certifies compliance with "General Terms and Conditions," (GTC 610/Exhibit A) which by this reference is incorporated herein.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2011 through June 30, 2012. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$32.66 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$214,604.00.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 6,571.0

Minimum Days of Operation (MDO) Requirement 180

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

Exhibit A, General Terms and Conditions attached.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Margie Burke, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contracts, Purchasing & Conference Services		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 214,604 PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0 TOTAL AMOUNT ENCUMBERED TO DATE \$ 214,604	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
	(OPTIONAL USE) 0656 23038-6836				
	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2011	FISCAL YEAR 2011-2012	
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER		DATE			

EXHIBIT A

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

Consent Item D.5.2. Approval of Revised Titles and Job Descriptions for “Social Worker” and “Educational Counselor” as Separate Positions
Prepared by Minnie Malin
July 19, 2011

BACKGROUND:

As a result of a recent internal audit performed by the San Diego County Office of Education Credential Department, and because job duties and credential requirements for the Social Worker and Educational Counselor positions are different, it was determined that each position should have separate job descriptions.

Through sub committees comprised of administrators, STA representatives, social workers, and educational counselors; the current Social Worker/Educational Counselor job description was separated into two (2) job descriptions. In addition, titles were changed to match duties currently being performed and align with the proper credentialing.

Tonight for Board approval, administration presents two (2) revised job descriptions for School Social Worker and School Counselor.

RECOMMENDATION:

Administration recommends that the Board of Education approve the revised job descriptions for School Social Worker and School Counselor effective July 20, 2011.

FISCAL IMPACT:

This is a personnel item and will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District’s intention to provide essential information for staff to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

CERTIFICATED NON-MANAGEMENT POSITION

SANTEE SCHOOL DISTRICT

SOCIAL WORKER/EDUCATIONAL COUNSELOR

SCHOOL SOCIAL WORKER

DEFINITION

Under the direction of the ~~Director of Special Education and Pupil Services Assistant Superintendent of Human Resources and Pupil Services and the Collaborative Coordinator~~, in cooperation with school principals, the ~~School Social Worker/Educational Counselor~~ School Social Worker provides district-wide support for family support services; assistance to schools for students who are identified to be "at-risk" for school failure without additional intervention; and provides services including home visits, conferencing, classroom demonstrations, referral to outside agencies, individual and group counseling, parent education, and staff in-service training.

EXAMPLES OF DUTIES

School Site

1. *Assists school sites in developing a safe and positive learning environment that enhance student success in school.*
2. *Assists school sites with "at-risk" student referral developing plans or services, and/or making recommendations.*
3. *Assists site administrators in planning and modifying student support services for identified students.*
4. *Collaborates with teachers and administrators, in communicating with parents and students who demonstrate early warning signs of being or becoming "at-risk" for school failure.*
5. *Works cooperatively with School Study Team. Cooperatively works with the District Crisis Team for the purpose of providing assistance to schools during crisis interventions and makes appropriate referrals to agencies and services.*
6. *Collaborates with teachers for in class and outside classroom support to students and their families.*
7. *Participates in school community activities.*
8. *Works with school teams, parents and students to develop behavior support plans to address behaviors interfering with school success.*
9. *Works with school staff/teams to support school-wide and district-wide school discipline/environment programs.*
10. *Assists staff in addressing truancy/attendance issues negatively impacting student success.*
11. *Provides input to disciplinary proceedings as needed.*

Parent and Family

1. *Assists families to help their children to understand their aptitudes, interests, attitudes, abilities, and opportunities for self-fulfillment.*
2. *Works with families of children who experience difficulties adjusting to the school environment.*
3. *Assists the families of children who have reoccurring behavioral problems to provide resources that address the issues.*
4. *Helps parents to understand their children through individual conferences at school or within the home as needed.*
5. *Provides parent education and staff in-service training on developing strategies for productive, responsible students with positive outlooks.*
6. *Identifies resources in the community and makes appropriate referrals to provide support to students and families.*

SCHOOL SOCIAL WORKER

Page 2.

EXAMPLES OF DUTIES (continued)

Work with Student

1. Provides counseling and educational services to individual and groups of students.
2. Provides direction and support to students participating in student leadership activities, peer mediation, student conflict resolution, etc. to support positive school environment.
3. *Assists in monitoring and follow-up of "at-risk" students to enhancing student success in school.*
4. *Provides classroom lessons on topics such as self-esteem, social skills, responsibility, coping, making wise choices, respecting others, study skills, career development ensuring successful participation in the academic program.*
5. *Coordinates and provides counseling and other intervention activities for students and families.*
6. *Provides direct counseling intervention (individual, group) for students.*
7. *Provides support activities to students and families to ensure successful participation in the academic program.*

Professional Development/Data/Other

1. Keeps informed of local, state, and federal legislation relating to the welfare of school age children.
2. Seeks and takes opportunities to better him/her professionally via in-service and inter-agency meetings, conferences, seminars, classes, and other avenues for self-improvement.
3. Follows up on suspected neglect and/or child abuse cases.
4. Adheres to professional ethics.
5. Uses vocabulary suitable to the development level of the pupils.
6. Ensures that program reflects the philosophy of the District.
7. Presents thoughts in a manner that is clearly understood.
8. Works collaboratively with ~~social worker~~ school *counseling* university programs and interns. ~~at schools of social work.~~
9. Supervises paraprofessionals/interns, attends training as required and completes reports as assigned.
10. Gathers data and completes reports to help determine effectiveness of counseling/social work programs/interventions.
11. Serves on district committees as assigned.
12. Assumes other assigned responsibilities.
13. *Plan and provide a comprehensive guidance program that meets the needs of all students that adheres to national American School Counseling Association Standards (ASCA)*
14. *Keeps informed on the content and status of current legislation that relates to ASCA Standards.*
15. *Prepares documentation (i.e. evaluations, observations, records, progress, contacts with parents, teachers and outside professionals,*
16. *Medi-Cal claim reports, etc.*

QUALIFICATIONS GUIDE

Ability to:

Be flexible

Use computer and other office equipment to communicate, document and report.

Demonstrate qualities of initiative, dependability, resourcefulness and industry.

Be proactive and work well with others.

Accept suggestions from colleagues and takes positive action in light of such suggestions.

Communicate effectively with students, families, staff, and resource agencies *of varied cultural and educational backgrounds.*

Communicate effectively in written form.

Provide direction to others and make independent judgments.

Keep and maintain accurate records.

SCHOOL SOCIAL WORKER

Page 3.

Education:

A Master's Degree in Social Work Counseling or Educational Counseling or equivalent is required. A K-12 Pupil Personnel Services (PPS) in School Social Work and/or Child Welfare and Attendance credential is required. Bilingual skills desirable.

Training and Experience:

Two years professional experience after earning Master's Degree is preferred.

Licenses:

Possess California drivers license and use of own vehicle is required.

WORKING CONDITIONS

Environment:

*Indoor and outdoor work environment.
Driving between sites*

Physical Abilities:

*Bend at the waist, knee or crouching to assist students.
Hearing and speaking to exchange information and make presentations
Hear to respond to discrete differences in sounds.
Lift and carrying books, materials and equipment to execute lessons and presentations
See to read, prepare, review and monitor students at student activities.
Sit or stand for extended periods of time.
Walk extended lengths to move around campus.*

BOARD ADOPTED August 7, 2001
REVISED September 4, 2001
REVISED August 19, 2003
REVISED July 18, 2006
REVISED

CERTIFICATED NON-MANAGEMENT POSITION

SANTEE SCHOOL DISTRICT

SOCIAL WORKER/SCHOOL COUNSELOR

SCHOOL COUNSELOR

DEFINITION

Under the direction of the ~~Director of Special Education and Pupil Services Assistant Superintendent of Human Resources and Pupil Services and the Collaborative Coordinator~~, in cooperation with school principals, the ~~Social Worker/School Counselor~~ School Counselor provides district-wide support for family support services; assistance to schools for students who are identified to be "at-risk" for school failure without additional intervention; and provides services including home visits, conferencing, classroom demonstrations, referral to outside agencies, individual and group counseling, parent education, and staff in-service training.

EXAMPLES OF DUTIES

School Site

1. Assists school sites in developing a safe and positive learning environment that enhance student success in school.
2. Assists school sites with "at-risk" student referral developing plans or services, and/or making recommendations.
3. Assists site administrators in planning and modifying student support services for identified students.
4. Collaborates with teachers and administrators, in communicating with parents and students who demonstrate early warning signs of being or becoming "at-risk" for school failure.
5. Works cooperatively with School Study Team. Cooperatively works with the District Crisis Team for the purpose of providing assistance to schools during crisis interventions and makes appropriate referrals to agencies and services.
6. Collaborates with teachers for in class and outside classroom support to students and their families.
7. Participates in school community activities.
8. Works with school teams, parents and students to develop behavior support plans to address behaviors interfering with school success.
9. Works with school staff/teams to support school-wide and district-wide school discipline/environment programs.
10. Assists staff in addressing truancy/attendance issues negatively impacting student success.
11. Provides input to disciplinary proceedings as needed.

Parent and Family

1. Assists families to help their children to understand their aptitudes, interests, attitudes, abilities, and opportunities for self-fulfillment.
2. Works with families of children who experience difficulties adjusting to the school environment.
3. Assists the families of children who have reoccurring behavioral problems to provide resources that address the issues.
4. Helps parents to understand their children through individual conferences at school or within the home as needed.
5. Provides parent education and staff in-service training on developing strategies for productive, responsible students with positive outlooks.
6. Identifies resources in the community and makes appropriate referrals to provide support to students and families.

SCHOOL COUNSELOR

Page 2.

EXAMPLES OF DUTIES (continued)

Work with student

1. Provides counseling and educational services to individual and groups of students.
2. Provides direction and support to students participating in student leadership activities, peer mediation, student conflict resolution, etc. to support positive school environment.
3. *Assists in monitoring and follow-up of "at-risk" students to enhancing student success in school.*
4. *Provides classroom lessons on topics such as self-esteem, social skills, responsibility, coping, making wise choices, respecting others, study skills, career development ensuring successful participation in the academic program.*
5. *Coordinates and provides counseling and other intervention activities for students and families.*
6. *Provides direct counseling intervention (individual, group) for students.*
7. *Provides support activities to students and families to ensure successful participation in the academic program.*

Professional Development/Data/Other

1. Keeps informed of local, state, and federal legislation relating to the welfare of school age children.
2. Seeks and takes opportunities to better him/her professionally via in-service and inter-agency meetings, conferences, seminars, classes, and other avenues for self-improvement.
3. Follows up on suspected neglect and/or child abuse cases.
4. Adheres to professional ethics.
5. Uses vocabulary suitable to the development level of the pupils.
6. Ensures that program reflects the philosophy of the District.
7. Presents thoughts in a manner that is clearly understood.
8. Works collaboratively with ~~social worker~~ school *counseling* university programs and interns. ~~at schools of social work.~~
9. Supervises paraprofessionals/interns, attends training as required and completes reports as assigned.
10. Gathers data and completes reports to help determine effectiveness of counseling/social work programs/interventions.
11. Serves on district committees as assigned.
12. Assumes other assigned responsibilities.
13. *Plan and provide a comprehensive guidance program that meets the needs of all students that adheres to national American School Counseling Association Standards (ASCA)*
14. *Keeps informed on the content and status of current legislation that relates to ASCA Standards.*
15. *Prepares documentation (i.e. evaluations, observations,*
16. *records, progress, contacts with parents, teachers and outside professionals,*
17. *Medi-Cal claim reports, etc.*

QUALIFICATIONS GUIDE

Ability to:

Be flexible.

Use computer and other office equipment to communicate, document and report.

Demonstrate qualities of initiative, dependability, resourcefulness and industry.

Be proactive and work well with others.

Accept suggestions from colleagues and takes positive action in light of such suggestions.

Communicate effectively with students, families, staff, and resource agencies *of varied cultural and educational backgrounds.*

Communicate effectively in written form.

Provide direction to others and make independent judgments.

Keep and maintain accurate records.

SCHOOL COUNSELOR

Page 3.

QUALIFICATIONS GUIDE (continued)

Education:

A Master's Degree in ~~Social Work Counseling or Counseling or equivalent~~ is required. A K-12 Pupil Personnel Services (PPS) in School Counseling credential is required. Bilingual skills desirable.

Training and Experience:

Two years professional experience after earning Master's Degree is preferred.

Licenses:

Possess California drivers license and use of own vehicle is required.

Experience Required:

Prior job related experience with increasing levels of responsibilities in school setting.

Knowledge:

Knowledge of curriculum, education code, district policies and American School Counseling Association National Standards for school guidance.

WORKING CONDITIONS

Environment:

*Indoor and outdoor work environment.
Driving between sites.*

Physical Abilities:

*Bend at the waist, knee or crouching to assist students.
Hearing and speaking to exchange information and make presentations
Hear to respond to discrete differences in sounds.
Lift and carrying books, materials and equipment to execute lessons and presentations
See to read, prepare, review and monitor students at student activities.
Sit or stand for extended periods of time.
Walk extended lengths to move around campus.*

BOARD ADOPTED August 7, 2001
REVISED September 4, 2001
REVISED August 19, 2003
REVISED July 18, 2006
REVISED

Consent Item D.5.3. Approval of San Diego County Interagency Agreement for Providing Educational Support to Foster Youth

Prepared by Minnie Malin
July 19, 2011

BACKGROUND:

The San Diego County Office of Education is requesting to renew the interagency agreement that addresses the mandates and responsibilities of AB490. AB490 delineates the policies that govern foster care with respect to meeting the needs of students. This agreement is in the process of approval in all school districts in the county and the agencies listed in the agreement.

This agreement has been in force for the past five years and has been revised with feedback and input from school districts, which has been incorporated into the final agreement. The agreement outlines how Child Welfare Services, Probation, Juvenile and Superior Court, and the Dependency Legal Group will share information to support foster children at school.

Included in the Interagency Agreement is the Foster Youth-Student Information System (FY-SIS), which is a web-based student information system that enables school district personnel to quickly identify foster youth in their district. FY-SIS allows Foster Care liaisons and school personnel to access the information they need to meet the unique educational needs of foster youth while complying with the mandates of AB490.

A copy of the agreement will be available at the meeting for public review.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Interagency Agreement for providing educational support to Foster Youth. This recommendation supports the District goal of developing social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

No fiscal impact.

STUDENT ACHIEVEMENT:

Providing a smoother transition for students involved in the foster care system will provide students the opportunity for greater academic success.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.5.3.

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

BACKGROUND:

The federal Child Nutrition and Women, Infants and Children (WIC) Reauthorization Act of 2004 mandates each district participating in the National School Lunch Program or any program in the Child Nutrition Act of 1966 to adopt a district-wide school wellness policy with specified components by the beginning of the 2006-07 school year.

During the 2005-2006 school year, Santee School District Administration, in collaboration with a Board Advisory Wellness Committee, began the development of a student wellness policy. The result is current Board Policy 5030, adopted by the Board in September 2010, which provides the general guidelines to encourage consistent health messages at school. The implementation of this policy began during the 2006-2007 school year. These guidelines include a Wellness Committee, nutrition education and physical activity goals, nutritional guidelines, and program implementation and evaluation.

Administrative regulations supporting the implementation of this policy were drafted and have continued to be revised by the Wellness Committee. During this revision process, input to the administrative regulations has been provided by site and district administrators, PTA Presidents, ACI, and Wellness Committee members.

The Administrative Regulation provides nutritional guidelines for meals offered to students by Child Nutrition Services, food and beverages served and/or sold at school, fundraising activities at school, and snacks and/or beverages provided for rewards, celebrations, and school sponsored activities. Goals for nutrition/health education and physical activity, and a plan for monitoring implementation are also included.

The language for this Administrative Regulation was taken from CSBA's Wellness Policy. Language to be deleted is crossed out and District language added is shaded.

This evening, administration presents to the Board the most recent draft of the Student Wellness Administrative Regulations for Board review. The focus of this revision is to curb the number of celebration activities during the school year that include federally regulated non-compliant food. Setting limits on the number of celebrations that include federally regulated non-compliant food will help minimize student consumption of sweets and high fat foods at school and provide greater protection for students with food allergies. The Board Policy is also attached for your reference.

RECOMMENDATION:

It is recommended that the Board review the presented draft AR 5030 Student Wellness and discuss as desired. Based on Board discussion, Administration will move forward to refine the regulation if needed, and plan for introduction and implementation for the 2011-12 school year.

FISCAL IMPACT:

There is no fiscal impact to the general fund. However, this Administrative Regulation may impact student fund raising during school hours.

STUDENT ACHIEVEMENT:

There is a direct relationship between good student health and successful academic performance.

Motion:

Second:

Vote:

Agenda Item E.1.1.

STUDENT WELLNESS

The following regulations have been established as guidelines to reflect district practice in promoting student health and reducing childhood obesity:

NUTRITIONAL GUIDELINES

- a) All meals offered by the Districts nutrition program shall meet all legal requirements for participation in the National School Lunch and Breakfast Programs.
- b) All menus will be nutrient based using the USDA- Approved “Nutrient Standard Menu Planning” option.
- c) Only low fat and non-fat milk or 100% fruit juice shall be served for breakfast and lunch.
- d) The Child Nutrition Department will increase the availability of whole wheat breads and pastas.
- e) The Child Nutrition Department will provide a variety of fresh fruits and vegetables daily.

Guidelines for Other Foods and Beverages Served / Sold Outside Lunch Program

Only compliant food and beverages may be sold on campus beginning one-half hour before school to one-half hour after school.

Compliant foods and beverages are defined as:

- a) Not more than 35% of the total calories of the food item, excluding nuts or seeds, are from fat.
- b) Not more than 10% of the food’s total calories are from saturated fat.
- c) Not more than 35% of the total weight of the food item, excluding fruits and vegetables, is composed of sugar.
- d) Fruit and vegetable-based drinks that are composed of no less than 50% fruit or vegetable juice and have no added sweetener.
- e) Drinking water with no added sugar.

- f) Two percent-fat milk, one percent-fat milk, non-fat milk, soymilk, rice milk and other similar non-dairy milk.
- g) Electrolyte replacement beverage that contains no more than 42 grams of added sweetener per 20 ounce serving, for junior high only students.
- h) Entrée items sold/served to students during the school day must contain not more than 400 calories per entrée and not more than 4 grams of fat per 100 calories.

Snacks and Beverages

Snacks served during the school day and in after school care or enrichment programs shall meet or exceed SB12 & SB965 as listed above. The school day is defined as 30 minutes before the start of school and 30 minutes after the end of the school day.

Rewards

~~When rewarding students for academic performance or good behavior, non food items are recommended. However, if food items are given as rewards they must meet or exceed SB12 & SB965 as listed above.~~

Rewards, Celebrations & School Sponsored Activities

~~All persons providing beverages and snacks for class celebrations and school sponsored events are encouraged to provide items that adhere to SB12 & SB965 as listed above. Birthday celebrations should be planned for after lunch.~~

Rewards, celebrations, or school sponsored activities that include federally regulated non-compliant food will be limited to once per month. This includes celebrations taking place up to 30 minutes before, 30 minutes after, and/or during school hours. All persons providing beverages and snacks are encouraged to provide items that adhere to SB12 and SB965. Celebrations will only be planned after lunch.

Role Models

~~Staff should promote the consumption of healthy and nutritious foods when in the presence of students.~~

Santee School District staff is encouraged to serve as positive role models by promoting a healthy and active lifestyle.

Fundraising with Food/Beverages and other Food/Beverage Sales during the School Day

During the school day, only one student organization may sell up to three food or beverage items per day upon approval of the governing board. Such foods and beverages cannot be the same as items sold in the food service program that day at that school. On no more than four days during the year, any number of student organizations may sell food and beverages (MB 00-810-CCR Title 5, Section15501).

Fundraising with Food/Beverages and Other Food Sales Taking Place 30 minutes Before or After the School Day 30 minutes After the School Day

All parties are encouraged to sell food and beverages that adhere to SB12 & SB965 as listed above.

Amount of Time Allowed for Students to Eat

The Child Nutrition Department shall continuously seek creative ways such as staggered lunches, “play first”, and creative vending to help eliminate long waits in line, therefore allowing students adequate time to eat, engage in physical activity, and socialize during their lunch period.

Adequate Facilities

The Santee School District will strive to provide lunchroom facilities that are adequate, enjoyable, and promote a healthy atmosphere for students.

GOALS FOR NUTRITION/HEALTH EDUCATION

- a) Students in pre K – 8 grades will receive nutrition education that provides the knowledge they need to adopt healthy lifestyles.
- b) Nutrition education will be integrated into curricular areas and will include developmentally appropriate, participatory activities.
- c) Education will promote fruits, vegetables, whole grain products, proteins, low-fat, low-glycemic, and low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices including water consumption and vitamins and minerals.
- d) Education provides a balance between food intake and energy expenditure (physical activity/exercise); links with school meal programs, other school foods, and nutrition-related community services; teaches media literacy with an emphasis on food marketing.
- e) Training for teachers, staff, and parents/guardians will be included in the educational process.
- f) Provide parents/guardians nutritional information to support a healthy lifestyle.

GOALS FOR PHYSICAL ACTIVITY AND OTHER SCHOOL-BASED ACTIVITIES

- a) **Daily Physical Education (PE) 1 – 8.** All students in grades 1 – 8, including students with disabilities, special health-care needs, and in alternative educational settings, will participate in moderate to vigorous physical education for a minimum of 200 minutes every 10 days (Education Code Section 51210) for the entire school year. Instructors of physical education will be provided the necessary training to be “qualified and trained” physical education teachers. Students will be expected to participate in moderate to vigorous physical activity during physical education time. Student involvement in other activities involving physical activity (e.g. after-school intramural sports programs) will not be substituted for meeting the physical education requirement.

Moderate Physical Activity Defined. Movement that causes moderate increases in breathing, sweating, and heart rate. Such activities include brisk walking, active play, active housework, and gardening.

Vigorous Physical Activity Defined. Movement that causes heavy breathing and sweating and large increases in heart rate. Examples of such activities include jogging, aerobic dancing, biking, swimming, skating, soccer or other active sports.

- b) **Daily Recess.** It is recommended that elementary school students will have a daily supervised recess, preferably outdoors, during which schools would encourage physical activity.
- c) **Physical Activity Opportunities Before and After School.** Santee School District will investigate extracurricular physical activity programs, such as physical activity clubs or intramural programs. The Wellness Committee will evaluate and recommend free and fee-based programs for site use. The committee will research activities that meet the needs, interests, and abilities of all students. After-school childcare and enrichment programs will provide and encourage daily periods of moderate to vigorous activity for all participants.

Integrating Physical Activity into the Classroom Setting

For students to receive the nationally-recommended amount of moderate to vigorous daily physical activity (at least 60 minutes per day) and for students to fully embrace regular physical activity as a personal behavior, students need opportunities for physical activity beyond physical education class. Toward that end:

- a) classroom health/nutrition education will complement physical education by reinforcing the knowledge and self-management skills needed to maintain a physically-active lifestyle and to reduce time spent on sedentary activities, such as watching television;
- b) sites will be provided program opportunities to support physical activity on campus (before, during, after school programs);
- c) families will also be provided program opportunities to support physical activity at home/outside of school (before and after school programs).

PLAN FOR MONITORING IMPLEMENTATION

Policy implementation will occur in three phases.

- Phase One: Education of policy language to staff, students, parents, and community.
- Phase Two: Education of nutritional guidelines, healthy eating habits, physical education standards implementation and delivery.
- Phase Three: Development of nutrition standards and delivery.

The Santee School District School Board should be involved in establishing the goals for the school wellness policy, success indicators, reporting methodology, and frequency of reporting to the Board.

The Superintendent or designee should ensure district wide and individual school compliance with the adopted school wellness policy.

The principal or designee should ensure individual school compliance.

The Superintendent or designee should report on a bi-annual basis, as determined by the Board, on wellness policy compliance to the Board, Board Advisory Wellness Committee representatives, parent/teacher organizations, and school administrators.

Legal Reference:

EDUCATION CODE

- 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
- 49490-49493 School breakfast and lunch programs
- 49500-49505 School meals
- 49510-49520 Nutrition
- 49530-49536 Child Nutrition Act
- 49540-49536 Childcare food program
- 49547-49548.3 Comprehensive nutrition services
- 49550-49560 Meals for needy students
- 49565-49565.8 California Fresh Start pilot program
- 49570 National School Lunch Act
- 51222 Physical education
- 51223 Physical education, elementary schools

CODE OF REGULATIONS, TITLE 5

- 15500-15501 Food sales by student organizations
- 15510 Mandatory meals for needy students
- 15530-15535 Nutrition education
- 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

- 1751-1769 National School Lunch Program, especially:
- 1751 Note Local wellness policy
- 1771-1791 Child Nutrition Act, including:
- 1773 School Breakfast Program
- 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

- 210.1-210.31 National School Lunch Program
- 220.1-220.21 National School Breakfast Program

Administrative Regulation
adopted:

SANTEE SCHOOL DISTRICT
Santee, California

STUDENT WELLNESS

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces healthy literacy through health education, physical education, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, the district or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

Wellness Committee

The Superintendent or designee may appoint a Wellness committee consisting of parents/guardians, students, food service employees, district and school site administrators, Board representatives, health professionals, school nurses, health educators, physical education teachers, counselors, members of the public, and/or others interested in school health issues.

The Wellness Committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the committee's charge(s) may include the planning and implementation of activities to promote health within the school or community.

Nutrition Education and Physical Activity Goals

The Board shall adopt goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines appropriate.

The district's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

Nutrition education shall be provided as part of the health education program in grades K-8 and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education also may be offered through before- and after-school programs.

STUDENT WELLNESS (continued)

All students in grades K-8 shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

The Superintendent or designee shall encourage staff to serve as positive role models. He/she shall promote and may provide opportunities for regular physical activity among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

The Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.

Nutritional Guidelines for Foods Available at School

The Board shall adopt nutritional guidelines for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity.

The Board believes that foods and beverages available to students at district schools should support the health curriculum and promote optimal health. Nutritional standards adopted by the district for all foods and beverages sold to students, including foods and beverages provided through the district's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutritional standards.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties and by limiting foods or beverages that do not meet nutritional standards to no more than one such food or beverage per party. Class parties or celebrations shall be held after the lunch period when possible.

Guidelines for Reimbursable Meals

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools.

STUDENT WELLNESS (continued)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.

Program Implementation and Evaluation

The Board shall establish a plan for measuring implementation of this policy. The Superintendent shall designate at least one person within the district and at each school who is charged with operational responsibility for ensuring that each school site implements this policy.

To determine whether the policy is being effectively implemented districtwide and at each district school, the following indicators shall be used:

1. Descriptions of the district's nutrition education, physical education, and health education curricula
2. Number of minutes of physical education instruction offered at each grade span
3. Number and type of exemptions granted from physical education
4. Results of the state's physical fitness test
5. An analysis of the nutritional content of meals served based on a sample of menus
6. Student participation rates in school meal programs
7. Any sales of non-nutritious foods and beverages in fundraisers or other venues outside of the district's meal programs
8. Feedback from food service personnel, school administrators, the school health council, parents/guardians, students, and other appropriate persons
9. Any other indicators recommended by the Superintendent and approved by the Board

The Superintendent or designee shall report to the Board at least every two years on the implementation of this policy and any other Board policies related to nutrition and physical activity.

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas.

STUDENT WELLNESS (continued)

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

*Legal Reference:*EDUCATION CODE

33350-33354 CDE responsibilities re: physical education
 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
 49490-49494 School breakfast and lunch programs
 49500-49505 School meals
 49510-49520 Nutrition
 49530-49536 Child Nutrition Act
 49540-49546 Child care food program
 49547-49548.3 Comprehensive nutrition services
 49550-49561 Meals for needy students
 49565-49565.8 California Fresh Start pilot program
 49570 National School Lunch Act
 51210 Course of study, grades 1-6
 51220 Course of study, grades 7-12
 51222 Physical education
 51223 Physical education, elementary schools
 51795-51796.5 School instructional gardens
 51880-51921 Comprehensive health education

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations
 15510 Mandatory meals for needy students
 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:
 1751 Note Local wellness policy
 1771-1791 Child Nutrition Act, including:
 1773 School Breakfast Program
 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
 220.1-220.21 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

*Management Resources:*CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
Food Safety Requirements, Fact Sheet, October 2007
Physical Education and California Schools, Policy Brief, rev. October 2007
Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007

Management Resources continued: (see next page)

STUDENT WELLNESS (continued)*Management Resources: (continued)*CSBA PUBLICATIONS (continued)

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

Making It Happen: School Nutrition Success Stories, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2005

Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Dairy Council of California: <http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:

http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

Policy

adopted: June 6, 2006

reviewed: May 20, 2008

revised: September 7, 2010

SANTEE SCHOOL DISTRICT

Santee, California

Discussion and/or Action Item E.1.2. School Program Services Year End Report for 2010-11

Prepared by Dr. Pat Shaw
July 19, 2011

BACKGROUND:

Annually, the District provides a year-end report on various aspects of our student population with information compiled from the Educational Services and Pupil Services Departments. The Superintendent will provide the Board of Education with a summary overview and some highlights of the School Services Year End Report for the 2010-11 school year. The report will be presented to the Board for acceptance. A draft copy of the report will be available for the public at the meeting.

RECOMMENDATIONS:

Administration recommends that the Board of Education review and accept the School Program Services Year End Report for 2010-11.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

Any fiscal impacts may vary with the programs implemented. The Year End Report is a valuable tool for potential grant applications, evaluating programs, and determining program need.

STUDENT ACHIEVEMENT IMPACT:

This report summarizes and provides data about the effectiveness of various programs within the District.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
July 19, 2011

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period May 1, 2011 through May 31, 2011 for the Board of Education's review and comments. The statements are prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$4,139,061; cash receipts of \$2,685,425; and disbursements of \$3,653,020 are reflected for the period of May 1, through May 31, 2011, resulting in an ending cash balance of \$3,171,465 as of May 31, 2011.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: [] Second: [] Vote: [] Agenda Item E.2.1. []



MONTHLY FINANCIAL REPORT - MAY

1

CASH REPORT FOR MAY

		Actual	Projected
Beginning Cash Balance as of April 30, 2011		\$4,139,061	\$3,899,180
INCOME			
A. Revenue Limit Sources			
State Aid	\$ 364,886		
Property Taxes	1,038,738		
		1,403,624	
B. Federal Income			
Federal Funding	876,241		
		876,241	
C. State Income			
Unres. State Funding	184,407		
		184,407	
D. Local Income			
Other Local Income	172,438		
Spec ED	48,715		
		221,153	
E. Due to/Due from other funds			
F. Debt Proceeds		-	
TOTAL INCOME		\$2,685,425	\$2,478,224
Beginning Balance Plus Income		\$6,824,487	\$6,377,404
DISBURSEMENTS			
G. Commercial Warrants	\$ 200,002		
H. Payroll Warrants	2,761,775		
I. Statutory Employee Benefits	420,534		
J. Health & Welfare	209,488		
K. Other Outgo	61,221		
TOTAL DISBURSEMENTS		\$3,653,020	\$4,161,585
Ending Cash Balance as of May 31, 2011		\$3,171,465	\$2,215,819





Budget Revisions Through May 31, 2011 2010-11 Revised Budget

	Unrestricted	Restricted	Total
Beginning Fund Balance	6,817,102	101,959	6,919,060
Estimated Income	34,416,849	12,682,311	47,099,160
Estimated Expenditures	32,390,026	12,341,496	44,731,522
Change in Fund Balance	2,026,823	340,815	2,367,638
Projected Ending Fund Balance	8,843,925	442,774	9,286,698
Less: Designation for Restricted Programs/ Carryovers	-	442,774	442,774
Less: Designation for Prepaid Expenses	375,869		375,869
Less: Designation for Revolving Cash	15,000		15,000
Less: Designation for Stores Inventory	26,258		26,258
Less: Reserve for Vacation Carryover	208,676		208,676
Less: Reserve for Economic Uncertainty	1,341,946		1,341,946
Less: Reserve for State Budget Uncertainty	-		-
Undesignated/Unappropriated/Unreserved Fund Balance (Uncommitted)	6,876,175	-	6,876,175
Fund 17 Projected End of Year Balance	2,853,080		2,853,080
Projected Reserves	11,071,201	-	11,071,201
As a % Estimated Expense Total	24.75%		
	<u>Flat Funding</u>	<u>\$330 ADA Cut</u>	
* Projected Reserve % 2011-12	21.64%	17.12%	
* Projected Reserve % 2012-13	16.49%	7.57%	
* Projected Reserve % 2013-14	9.49%	-8.01%	

* Based on latest multi-year projection assumptions



Discussion and/or Action Item E.2.2.
Prepared by Karl Christensen
July 19, 2011

Approval of Third Amendment to Agreement
Between the City of Santee and the District
for Cooperative Facilities Utilization and
Memorandum of Understanding Regarding
Previous Improvements to Rio Seco Ball Fields
Funded by Little Padres Grant

BACKGROUND:

At the May 3, 2011 meeting, the Board of Education provided Administration with direction regarding execution of a Memorandum of Understanding with the City of Santee for improvements to the Rio Seco Sports Fields and adjacent areas that the City desired to undertake during the summer ("MOU for Current Work"). This MOU has been executed with specifications directed by the Board.

In August 2009, some improvements were made to a Rio Seco Sports Field using a Little Padres grant. In order to ensure that certain structures on that field are also excluded from the provisions of City Ordinance 175 that may require payment by the District for relocation and replacement, Administration recommends executing an MOU for the previous Little Padres project ("MOU for Previous Work").

This Third Amendment to the Joint Use Agreement with the City and MOU serves two functions: 1) to memorialize the Little Padres Field improvements in August 2009 and clearly delineate roles and responsibilities, and; 2) consolidate and connect the Agreement Between the City of Santee and Santee School District for Cooperative Facilities Utilization ("Joint Use Agreement"), the MOU for Current Work, and the MOU for Previous Work. A copy of the complete Cooperative Facilities Utilization Agreement with all Amendments and Memorandums of Understanding is available to the public upon request.

RECOMMENDATION:

It is recommended that the Board of Education approve the Third Amendment to the Agreement Between the City of Santee and the District for Cooperative Facilities Utilization and Memorandum of Understanding Regarding Previous Improvements to Rio Seco Ball Fields Funded by the Little Padres Grant.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
---------	--	---------	--	-------	--	--------------------

THIRD AMENDMENT TO AGREEMENT BETWEEN THE CITY OF SANTEE AND THE SANTEE SCHOOL DISTRICT OF SAN DIEGO COUNTY FOR COOPERATIVE FACILITIES UTILIZATION AND MEMORANDUM OF UNDERSTANDING
Little Padres Ball Field Improvements to Rio Seco School

This Third Amendment to Agreement Between the City of Santee and the Santee School District of San Diego County for Cooperative Facilities Utilization and Memorandum of Understanding ("Amendment and MOU") is executed and entered into this _____ day of _____, 2011 by and between the Santee School District ("DISTRICT"), the City of Santee ("CITY"), and the Santana National Little League ("LEAGUE") ~~in coordination with the Santee Sports Council ("COUNCIL")~~, collectively referred to as the "PARTIES".

RECITALS

WHEREAS, on or about May 14, 1986, DISTRICT and CITY entered into an agreement for cooperative use and maintenance of certain community recreation facilities ("Joint Use Agreement") (Exhibit A); and,

WHEREAS, on or about February 20, 2007, DISTRICT and CITY agreed to an amendment to the Joint Use Agreement to provide for the improvement and maintenance of certain facilities at Rio Seco, Cajon Park, Carlton Hills, Hill Creek, Carlton Oaks, and Prospect Avenue Elementary Schools (Exhibit B); and

WHEREAS, on or about March 22, 2010, DISTRICT and CITY agreed to an amendment to the Joint Use Amendment to provide for the payment of sewer and water use at certain facilities (Exhibit C); and

WHEREAS, on or about June 13_____, 2011 DISTRICT and CITY agreed to a Memorandum of Understanding regarding improvements at Rio Seco (Exhibit D); and

WHEREAS, in September 1996, the San Diego Padres launched the Little Padres Parks Program ("Little Padres") to upgrade and renovate Little League fields throughout San Diego County; and,

WHEREAS, the LEAGUE, in cooperation with the CITY, COUNCIL, and DISTRICT, was successful in securing a grant from Little Padres for one of the fields at Rio Seco School to remove and replace the existing irrigation system; replace the turf on outfield grass areas; grade and install infield grass areas; repair fencing, backstops, and bullpens; and provide an improved scoreboard ("Project"); and,

WHEREAS, certain structures already installed, or to be installed for the Project; belong to, and are solely used by, the LEAGUE. These include lights, scoreboard, dugouts, bullpens, bleachers, press-box, snack bar, backstops, and fencing ("League Structures"); and,

WHEREAS, the PARTIES wish to ensure that each organization's ongoing roles and responsibilities in reference to the Project are clearly defined;

NOW THEREFORE, in consideration of the Recitals and mutual obligations of the PARTIES as herein expressed, the PARTIES ~~the PARTIES~~ do hereby mutually agree as follows:

League Responsibilities:

- a. LEAGUE shall coordinate with Contractor to ensure all work associated with the Project, as specified in the Scope of Work and Santee Commitment Letter, attached hereto and incorporated herein by reference, is completed to industry and regulatory standards;
- b. LEAGUE shall ensure that the scoreboard and other apparatus ("Apparatus") for the Project with a height over 6 feet are installed pursuant to Division of State Architect ("DSA") standards;
- c. LEAGUE shall maintain all League Structures in a safe condition at LEAGUE's expense;
- d. LEAGUE shall be responsible for all other work necessary to maintain the Project in proper and safe working condition not delineated in this MOU.

District Responsibilities:

- a. DISTRICT shall provide access to its field areas at Rio Seco school at reasonable times necessary for the Contractor, and its workers and sub-contractors, to complete the Project and provide DISTRICT personnel for coordination as necessary;
- b. DISTRICT shall install, or cause to be installed, a new irrigation controller and connection to the Water Utility's reclaimed water system at its expense;
- c. DISTRICT shall maintain only the landscape portions of the Project by regularly mowing and watering fields to keep the Project in good working condition for its school Physical Education program. DISTRICT shall not be responsible for ongoing maintenance, repair, or replacement of any League Structures;
- d. DISTRICT shall provide DSA inspection of Apparatus at its expense;
- e. DISTRICT shall not be held responsible for any expenses associated with relocating League Structures in the event that the LEAGUE must move to another field in the future, except as may be agreed to by subsequent mutual, written agreement between the PARTIES.

City Responsibilities:

- a. CITY shall provide semi-annual fertilization, aeration, and other necessary agricultural maintenance pursuant to AMENDMENT TO AGREEMENT BETWEEN CITY and DISTRICT FOR COOPERATIVE FACILITIES UTILIZATION executed on February 15, 2007;
- b. CITY shall provide electrical connections associated with any League Structures installed as part of the Project;
- c. CITY and LEAGUE shall share in the cost for all electrical usage associated with League Structures through a rate formula agreed by both parties;

Indemnity Clause:

Each of the ~~parties~~PARTIES shall indemnify and hold harmless each of the other ~~parties~~PARTIES and their respective governing boards, officers, employees and agents for any claims, damages or costs arising from the negligence or willful misconduct of the indemnitor or its governing boards, officers, employees and agents in the performance of any of the indemnitors' obligations under this MOU Amendment and MOU.

In witness thereof, the PARTIES have caused this MOU Amendment and MOU to be executed by action of their respective governing bodies or designees and to be effective and operative upon the fixing of the last signature hereto.

Signatures of the PARTIES:

DISTRICT:

CITY:

Dr. Patrick Shaw,
Superintendent

Keith Till
City Manager

Date

Date

LEAGUE:

COUNCIL:

Ray Middleton
President

NAME

Title

Date

Date

Approved as to Form:

BEST, BEST, and KRIEGER LLP
Attorney for City of Santee

Date

BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Agenda Item F.

Board Policies and Bylaws Item F.1.1. Second Reading: Revised Board Policy
6163.2, Animals at School

Prepared by Kristin Baranski
July 19, 2011

BACKGROUND:

Attached is the revised BP 6163.2, Animals at School, based upon California School Board Association's (CSBA) sample Board Policy. The current Board policy on animals in the classroom was updated on August 17, 2010; however, a recent California court decision requires a modification to this policy.

A district is now obligated to permit an individual with a disability to use a service animal at school, when the work or task performed by the service animal is directly related to the individual's disability.

RECOMMENDATIONS:

This evening administration is presenting the revised Board Policy 6163.2, Animals at School, for a second reading. Administration recommends Board approval of revised BP 6163.2.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

Animals can contribute to the District's instructional program by being effective teaching aids to students and by assisting individuals with disabilities to access District programs and activities.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

ANIMALS AT SCHOOL

The Governing Board recognizes that animals can contribute to be an effective teaching aid and can help support the district's instructional program by being effective teaching aids to students and by assisting individuals with disabilities to access district programs and activities. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

The Superintendent or designee shall develop rules and procedures to ensure that when animals are brought to school, the health, safety, and welfare of students, staff, and the animals are protected. ~~However, A teacher may bring an animal to school or arrange for students in his/her class to bring an animal to school for instructional purposes upon written permission from the principal or designee and subject to administrative regulation and other reasonable health, safety, and sanitation precautions. Teachers shall be responsible for ensuring that animals are strictly controlled and for ensuring that all such precautions are observed so as to protect both the students and the animal.~~

~~Individuals with disabilities may be accompanied by specially trained guide dogs, signal dogs, or service dogs on school premises or on school transportation.~~

~~When any animal is brought into the classroom, the principal or designee shall provide written notification to all parents/guardians of students in the affected class asking them to verify whether their child has any known allergies, asthma, or other health condition that may be affected by the animal's presence.~~

~~the district assumes no liability for the safety of animals allowed on district property voluntarily brought to school.~~

Legal Reference: (see next page)

ANIMALS AT SCHOOL (continued)

Legal Reference:

EDUCATION CODE

233.5 *Instruction in kindness to pets and humane treatment of living creatures*

39839 *Transportation of guide dogs, signal dogs, service dogs*

51202 *Instruction in personal and public health and safety*

51540 *Safe and humane treatment of animals at school*

CIVIL CODE

54.1 *Access to public places*

54.2 *Guide, signal, or service dogs, right to accompany*

GOVERNMENT CODE

810-996.6 *California Tort Claims Act, especially:*

815 *Liability for injuries generally; immunity of public entity*

835 *Conditions of liability*

VEHICLE CODE

21113 *Public grounds*

CODE OF REGULATIONS, TITLE 13

1216 *Transportation of property*

UNITED STATES CODE, TITLE 20

1400-1482 *Individuals with Disabilities Education Act*

UNITED STATES CODE, TITLE 29

794 *Rehabilitation Act of 1973, Section 504*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions

35.136 Service Animals

COURT DECISIONS

Sullivan v. Vallejo City USD, 731 F.Supp. 947 (1990)

Management Resources:

FEDERAL REGISTER

Rules and Regulations, September 15, 2010, Vol.75, Number 178, pages 56164-56236

CSBA PUBLICATIONS

Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008

Asthma Management in the Schools, Policy Brief, March 2008

WEB SITES:

CSBA: <http://www.csba.org>

American Society for the Prevention of Cruelty to Animals: <http://www.asPCA.org>

Humane Society of the United States: <http://www.hsus.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

Agenda Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.